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OFFICIAL PROCEEDINGS
ST. JOHN THE BAPTIST PARISH COUNCIL
TUESDAY, FEBRUARY 8th, 2022
CHAIRMAN MICHAEL WRIGHT
VICE-CHAIR LENNIX MADERE

The Council of the Parish of St. John the Baptist Parish, State of Louisiana, met in Regular Session in the St. John the Baptist Parish Government Complex Chambers, LaPlace, Louisiana on Tuesday, February 8th, 2022, at 6:30 PM.

CALL TO ORDER:

PRESENT AT ROLL CALL: Lennix Madere, Jr., Councilman-at-Large, Div. A, Kurt Becnel, Councilman District I, Tammy Houston, Councilwoman District III, Tyra Duhe-Griffin, Councilwoman District IV, Robert Arcuri, Councilman District V, Thomas Malik, Councilman District VII, Michael Wright, Councilman-at-Large, Div. B

ABSENT: Tonia Schnyder and Warren Torres Jr.

Councilwoman Houston led the Prayer. Councilman Malik led the Pledge.

Legal Counsel Keith Green Jr., Christopher Cortez, and Legal Clerk Kennilyn Schmill were present.

PUBLIC COMMENT – AGENDA ITEMS ONLY (3 minutes per citizen)

Tammy Houston/Trina Sanders – Presentation and Status of the St. John the Baptist Parish Housing Authority

CONSENT AGENDA:

ITEMS: Approval of Minutes – January 25th, 2022, Council Meeting

MOTION: Councilwoman Houston moved and Councilwoman Duhe-Griffin seconded the motion to approve consent agenda items consisting of Approval of Minutes – January 25th, 2022. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS:

22-01 (Public Hearing Held) An ordinance authorizing the issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of Taxable Sales Tax Bonds (DEQ) Series ST-2022 of St. John the Baptist Parish Sales Tax District; and providing for the other Matters in connection therewith (J. Hotard)

MOTION: Councilwoman Houston moved and Councilman Malik seconded the motion to approve Ordinance 22-01. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

22-02 (Public Hearing Held) An ordinance approving a re-subdivision of Lots 219, 220, 221 & E ½ Lot 222 of Lakeshore Estates Inc. Subdivision into Lot 220-A of Lakeshore Estates Inc. Subdivision, located in the area generally bounded by Des Allemands Boulevard, Rue St. James, and Highway 643, Vacherie, as shown in a survey prepared by Scott M. Bourgeois on November 29, 2021 (PZS-21-1294) (J. Hotard and R. Pastorek)

MOTION: Councilman Becnel moved and Councilman Madere seconded the motion to approve Ordinance 22-02. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

22-03 (Public Hearing Held) An ordinance approving a re-subdivision of the W 37' of Lot 100, Lot 101, and Lot 102 into Lot 101-A of Lakeshore Estates Inc. Subdivision, located in the area generally bounded by Rue St. Martin, Rue St. James, and Highway 643, Vacherie, as shown in a survey prepared by Scott M. Bourgeois on December 9, 2021 (PZS-21-1295) (J. Hotard and R. Pastorek)

MOTION: Councilman Madere moved and Councilman Becnel seconded the motion to approve Ordinance 22-03. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

22-04 (Public Hearing Held) An ordinance approving a re-subdivision of 4 portions of Lot 1, Lot 2, and 2 undesignated lots into Lot 1-A and the dedication of a portion of West 5th Street, located in the area generally bounded by West 5th Street, Highway 44, West 4th Street, and Hart Drive, Reserve, as shown in a survey prepared by Walter J. Stone, PLS on June 21, 2021. (PZS-21-1278) (J. Hotard and R. Pastorek)

MOTION: Councilwoman Houston moved and Councilman Madere seconded the motion to approve Ordinance 22-04. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz – Resolution – R22-15 – A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for Hurricane Ida Disaster Assessment Services

MOTION: Councilman Madere moved and Councilwoman Houston seconded the motion to approve Resolution – R22-15. A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for Hurricane Ida Disaster Assessment. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Digital Engineering and Imaging, Inc. is the Engineer for services related Hurricane Ida Disaster Assessment Services; and WHEREAS, St. John the Baptist Parish suffered extensive damage on August 29, 2021, to FEMA Categories that includes roads and bridges, water control facilities, public buildings and contents, public utilities, parks, recreational and other facility's infrastructure; and, WHEREAS, FEMA requires St. John the Baptist to prepare and conduct initial damage assessments so FEMA can develop Project Worksheets for the damaged infrastructure; and WHEREAS, Amendment No. 1 will provide a not-to-exceed estimated cost for A/E Services based on the FEMA Fee Curve B for basic services that applies to projects of average complexity such as buildings; and, WHEREAS, the cost of this Amendment will be funded by a 90/10 cost-share through FEMA Reimbursement and various departments. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to amend the Professional Services Agreement between St. John the Baptist Parish and Digital Engineering and Imaging, Inc. The motion passed with 6 Yeas (Arcuri, Duhe-Griffin, Houston, Madere, Malik, Wright) and 3 Absent (Becnel, Schnyder, Torres).

Jaclyn Hotard/Peter Montz – Resolution – R22-16 – A Resolution authorizing St. John the Baptist Parish to ratify awarding the bid for the Emergency Water Meter and Fire Hydrant Repairs to J. Caldara & Company, Inc.

MOTION: Councilman Arcuri moved and Councilman Madere seconded the motion to approve Resolution – R22-16. A Resolution authorizing St. John the Baptist Parish to ratify awarding the bid for the Emergency Water Meter and Fire Hydrant Repairs to J. Caldara & Company, Inc. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, J. Caldara & Company, Inc. of LaPlace, LA submitted the lowest responsive and responsible bid in the amount of \$234,472.50; and, WHEREAS, St. John the Baptist Parish suffered extensive devastation due to Hurricane Ida on August 29, 2021; and, WHEREAS, as a result, an excessive amount of water meters and fire hydrants are in need of repair; and, WHEREAS, repairs will be funded through FEMA reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, St. John the Baptist Parish is hereby authorized to ratify the bid award for the Emergency Water Meter and Fire Hydrant Repairs to J. Caldara & Company, Inc. The motion passed with 6 Yeas (Arcuri, Duhe-Griffin, Houston, Madere, Malik, Wright) and 3 Absent (Becnel, Schnyder, Torres).

Jaclyn Hotard/Rene Pastorek – Resolution – R22-17 – A Resolution to accept the Planning Commission recommendation to deny application number PZR-22-1257 to rezone Lot 11, Square 24, Cambridge Place Subdivision from the Commercial District Two (C-2) to the Industrial District One (I-1) zoning district

MOTION: Councilwoman Duhe-Griffin moved and Councilman Madere seconded the motion to approve Resolution – R22-17. A Resolution to accept the Planning Commission recommendation to DENY application number PZR-22-1257 to rezone Lot 11, Square 24, Cambridge Place Subdivision from the Commercial District Two (C-2) to the Industrial District One (I-1) zoning district. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this Request was unanimously recommended for denial by the Planning Commission on January 24, 2022; and, WHEREAS, Section 113-79(c) of the Code of Ordinances states that if the Planning Commission recommends denial of a re-zoning and the Parish Council concurs, the matter need not to be introduced for a Public Hearing; and, WHEREAS, if this Resolutions fails adoption, the matter will be introduced as an Ordinance for consideration at the next available Parish Council meeting. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish hereby accepts the Planning Commission's recommendation to deny Application Number PZR-22-1257 to re-zone lot 11, Square 24, Cambridge Place Subdivision from the Commercial District Two (C-2) to the Industrial District One [I-1] Zoning District. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Travis Perrilloux – Resolution – R22-18 – A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development Commission (SCPDC) for Administration of the Department of Homeland Security/GOHSEP Grant Number EMW-2019-SS-00014-S01

MOTION: Councilman Malik moved and Councilman Madere seconded the motion to approve Resolution – R22-18. A Resolution authorizing St. John the Baptist Parish to enter into a Cooperative Endeavor Agreement (CEA) with South Central Planning and Development of Homeland Security/GOHSEP Grant Number EMW-2019-SS-00014-S01. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, a grant in the amount of \$26,584.51 was administered by SCPDC for emergency response and communications items for the Parish through an Agreement with the River and Bayou Region Mutual Aid and Assistance Task Force; and, WHEREAS, the Agreement was funded with federal dollars and provides ownership of the items purchased on

FROM PAGE 6A its behalf. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President, Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Cooperative Endeavor Agreement between St. John the Baptist Parish and South Central Planning and Development Commission. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Travis Perrilloux - Resolution - R22-19 - A Resolution authorizing St. John the Baptist Parish to adopt the revised Hazard Mitigation Plan

MOTION: Councilman Madere moved and Councilman Malik seconded the motion to approve Resolution - R22-19. A Resolution authorizing St. John the Baptist Parish to adopt the revised Hazard Mitigation Plan. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, based on a State, requirement to update the Hazard Mitigation Plan every five years, the revised plan is being presented for adoption; and, WHEREAS, all Parish Directors, led by the Department of Public Safety, have reviewed the plan, and made revisions, and it has been reviewed and approved by GOHSEP and FEMA. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, St. John the Baptist Parish is hereby authorized to adopt the revised Hazard Mitigation Plan. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard - Resolution - R22-20 - A Resolution authorizing St. John the Baptist Parish to enter into an Intergovernmental Agreement with the Pontchartrain Levee District for Permanent Road Easements and Permanent Work Area Easements to accomplish the construction and operation of the West Shore Lake Pontchartrain Hurricane and Storm Damage Risk Reduction System

MOTION: Councilman Malik moved and Councilman Arcuri seconded the motion to approve Resolution - R22-20. A Resolution authorizing St. John the Baptist Parish to enter into an Intergovernmental Agreement with the Pontchartrain Levee District for Permanent Road Easements and Permanent Work Area Easements to accomplish the construction and operation of the West Shore Lake Pontchartrain Hurricane and Storm Damage Risk Reduction System. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, Pontchartrain Levee District (PLD) is a Levee District representing the Parishes of St. Charles, St. John the Baptist, St. James, Ascension, Iberville and East Baton Rouge, State of Louisiana; and WHEREAS, PLD and the State of Louisiana, Coastal Protection and Restoration Authority (CPRA) are the non-federal sponsors for the West Shore Lake Pontchartrain, Hurricane and Storm Damage Risk Reduction System, St. Charles and St. John the Baptist Parish, Louisiana; and WHEREAS, the non-federal sponsors are required to obtain certain rights of ways and easements needed in order to accomplish the construction and operation of the project to further benefit and protect the citizens of the respective Parishes as set forth above; and WHEREAS, St. John the Baptist Parish is owner of property which is needed for the successful completion and operation of the project, specifically for construction of Access Road D and Access Road F; and WHEREAS, St. John the Baptist Parish does hereby desire to grant Permanent Road Easements and Permanent Work Area Easements to PLD, its successor and or assigns for construction of the Access Roads D and F; and WHEREAS, PLD and St. John the Baptist Parish desire to take advantage of the Constitution and Laws of the State of Louisiana to enter into an Intergovernmental Agreement; and WHEREAS, the construction of the 18-mile levee will provide hurricane and storm damage risk reduction to residents and businesses on the East Bank of the Mississippi River in St. John the Baptist Parish. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that Parish President Jaclyn Hotard is hereby duly authorized and empowered on behalf of the St. John the Baptist Parish Council to sign and execute the Intergovernmental Agreement between St. John the Baptist Parish and the Pontchartrain Levee District. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-21 - A Resolution authorizing St. John the Baptist Parish to solicit bids for Emergency Street Lighting Restoration

MOTION: Councilman Malik moved and Councilwoman Duhe-Griffin seconded the motion to approve Resolution - R22-21. A Resolution authorizing St. John the Baptist Parish to solicit bids for Emergency Street Lighting Restoration. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish suffered extensive devastation due to Hurricane Ida on August 29, 2021; and, WHEREAS, as a result, an excessive amount of street lighting throughout the Parish is in need of restoration; and, WHEREAS, estimated cost of the restoration will be \$443,961 and will be funded through the Hurricane Ida Fund and FEMA reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to solicit bids for the Emergency Street Lighting Restoration. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Peter Montz - Resolution - R22-22 - A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposal (RFP) for the Hurricane Ida Emergency Recovery River Road Wastewater Treatment Plant Temporary Belt Press Project

MOTION: Councilman Madere moved and Councilman Arcuri seconded the motion to approve Resolution - R22-22. A Resolution authorizing St. John the Baptist Parish to advertise and receive Request for Proposal (RFP) for the Hurricane Ida Emergency Recovery River Road Wastewater Treatment Plant Temporary Belt Press Project. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, St. John the Baptist Parish suffered extensive devastation due to Hurricane Ida on August 29, 2021; and, WHEREAS, St. John the Baptist Parish is requesting proposals for services for emergency work consisting of removing, processing and dewatering approximately 180 wet tons of sludge in the digester tanks that have accumulated since Hurricane Ida; and, WHEREAS, the selected Contractor will also maintain the digester tanks once a month; and, WHEREAS, the project will be funded through the Hurricane Ida Fund with FEMA reimbursement. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to advertise and receive proposals for the Hurricane Ida Emergency Recovery River Road Wastewater Treatment Plant Temporary Belt Press Project. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Stacey Cador - Resolution - R22-23 - A Resolution authorizing St. John the Baptist Parish to renew the Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield

MOTION: Councilman Becnel moved and Councilman Malik seconded the motion to approve Resolution - R22-23. A Resolution authorizing St. John the Baptist Parish to renew the Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal for Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield is through Tatje Insurance and Financial Products; and WHEREAS, the renewal has an estimated annual premium of \$547,351.68 which reflects a 9% increase over the expiring premium. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Group Health Insurance for the Office of Fire Services with Blue Cross Blue Shield. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Stacey Cador - Resolution - R22-24 - A Resolution authorizing St. John the Baptist Parish to renew the Group Dental Insurance for the Office of Fire Services with Delta Dental

MOTION: Councilwoman Duhe-Griffin moved and Councilman Malik seconded the motion to approve Resolution - R22-24. A Resolution authorizing St. John the Baptist Parish to renew the Group Dental Insurance for the Office of Fire Services. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal for Group Dental Insurance for the Office of Fire Services with Delta Dental is through Tatje Insurance and Financial Products; and WHEREAS, the renewal has an estimated annual premium of \$27,155 which reflects a 4% decrease over the expiring premium; and WHEREAS, the renewal is funded through the Office of Fire Services. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Group Dental Insurance for the Office of Fire Services with Delta Dental. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

Jaclyn Hotard/Stacey Cador - Resolution - R22-25 - A Resolution authorizing St. John the Baptist Parish to renew the Group Life Insurance for the Office of Fire Services with Southern National

MOTION: Councilwoman Houston moved and Councilman Becnel seconded the motion to approve Resolution - R22-25. A Resolution authorizing St. John the Baptist Parish to renew the Group Life Insurance for the Office of Fire Services with Southern National. WHEREAS, Article IV, Section H (2) and (5) of the St. John the Baptist Parish Home Rule Charter permits the Parish Council to adopt a resolution when authorizing a designated person(s) to execute a previously approved contract on its behalf and/or to perform a ministerial act related to the administrative business of the Parish; and WHEREAS, this renewal for Group Life Insurance for the Office of Fire Services with Southern National is through Tatje Insurance and Financial Products; and WHEREAS, the renewal has an estimated annual premium of \$2,481.60 reflecting no change from the expiring premium; and WHEREAS, the renewal is funded through the Office of Fire Services. NOW, THEREFORE, BE IT RESOLVED, by the St. John the Baptist Parish Council, that St. John the Baptist Parish is hereby authorized to renew the Group Life Insurance for the Office of Fire Services with Southern National. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

INTRODUCTION OF ORDINANCES:

There were no ordinances to be introduced.

ADJOURNMENT:

At 8:54 PM, Councilwoman Duhe-Griffin moved and Councilman Malik seconded the motion to adjourn. The motion passed with Councilwoman Schnyder and Councilman Torres absent.

/s/Michael Wright
COUNCIL CHAIRMAN

/s/Jackie Landeche
Council Secretary



PUBLIC NOTICE

The public is hereby notified that the St. John the Baptist Parish Council will hold public hearings on **Tuesday, March 8th, 2022**, beginning at **6:00 P.M.** in the Rudolph Sorapuru Chambers, Edgard, LA, to allow the public to make any comments on the following ordinance(s) which the council is considering for adoption.

22-05 An ordinance declaring the two houses located on parish owned

property at 1488 and 1490 Hwy. 44, Reserve, LA, surplus, finding that the buildings no longer serve a public purpose and will need

to be removed in advance of the new build project for the new Reserve Branch Library. Said houses received Certificate of Appropriateness for the removal of a contributing structure in the Reserve Historic District, identified as 48-04410 on the Louisiana Historic Resource Inventory on August 12, 2021.

(M. Wright)

22-06 An ordinance authorizing the sale of two houses located on parish

owned property at 1488 and 1490 Hwy. 44, Reserve, LA, in advance of the Reserve Library Build project. Authorizing the sale of the

property at public auction for the minimum price to be set at the

appraised value of each property, with the purchaser responsible for the removal of the structure within 30 days of the execution of the sale, with all costs of relocation to be born by the purchaser (M. Wright)

22-07 An ordinance approving the rezoning of Lot J-2, Joe Thomas Jr.

Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1273) (J. Hotard & R. Pastorek)

22-08 An ordinance approving the rezoning of Lot J-1, Joe Thomas Jr.

Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1274) (J. Hotard & R. Pastorek)

22-09 An ordinance approving the rezoning of Lot J-3, Joe Thomas Jr.

Subdivision from the Residential District One (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by E. 7th Street, E. 9th Street, Highway 18, and Highway 3127, Edgard, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1275) (J. Hotard & R. Pastorek)

Jackie Landeche
Council Secretary
St. John the Baptist Parish Council

Publish: Saturday, February 26th, 2022 and Wednesday, March 2nd, 2022

