

**AGENDA**  
**ST. JOHN THE BAPTIST PARISH COUNCIL**  
**REGULAR MEETING, TUESDAY, APRIL 12<sup>TH</sup>, 2022**  
**6:00 P.M.**  
**COUNCIL CHAMBERS**  
**LAPLACE, LOUISIANA**  
**MICHAEL WRIGHT - CHAIRMAN**  
**LENNIX MADERE - VICE-CHAIR**

- I. CALL TO ORDER
- II. ROLL CALL
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. PUBLIC COMMENT - AGENDA ITEMS ONLY (3 minutes per citizen)

**Tammy Houston - Presentation** - (Carry Over 03-24-22) Krewe of Agape XVIII King Jamil Sharif and Queen Nydia Cooper

**Tammy Houston - Introduction** - St. John the Baptist Parish Education Foundation

**Tyra Duhe-Griffin - Presentation** - Pastor Devin Mason, 1<sup>st</sup> Annual Mental Health 5K Walk

**Jaclyn Hotard - Proclamation** - April as Child Abuse Prevention Month

**Jaclyn Hotard - Proclamation** - National Public Safety Telecommunicators Week April 10-16, 2022

**Jaclyn Hotard - Presentation** - Riverlands Insurance Services, Inc. - Louisiana Worker's Compensation Corporation (LWCC) Dividend Checks

VI. CONSENT AGENDA ITEMS

- A) Approval of Minutes - March 24<sup>th</sup>, 2022, Council Meeting
- B) Permit Approval - St. John the Baptist Parish 48<sup>th</sup> Annual Andouille Festival - October 14<sup>th</sup> - 16<sup>th</sup>, 2022, beginning Friday, October 14<sup>th</sup> at 6:00 PM - St. John Parish Community Center/Thomas F. Daley Memorial Park, 2900 Hwy. 51, LaPlace
- C) Permit Approval - 1<sup>st</sup> Annual Mental Health 5K Walk - Sunday, May 22<sup>nd</sup>, 2022 at 1:00 PM - starting at Airline & E. 22<sup>nd</sup> Street and finishing at REGALA Park

VII. REPORTS

- A) **President's Report**

VIII. PUBLIC HEARING AND ADOPTION ON ORDINANCE(S)/NEW BUSINESS

- A) **22-10** - An ordinance approving the rezoning of a 96 x 100-foot lot of the Camille Alexander Tract from the Residential One District (R-1) to the Residential District Two (R-2) zoning district, located in the area generally bounded by W. 2<sup>nd</sup> Street, W. 5<sup>th</sup> Street, Beech Street, and Madeline Court, LaPlace, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1286) (J. Hotard & R. Pastorek)
- B) **22-11** - An ordinance approving a re-subdivision of Lot 35 & the north half of Lot 36, Dinvaut Subdivision into Lot 35A Dinvaut Subdivision located in the area generally bounded by Central Avenue, Highway 18, Castle Drive, and the T & P Railroad, Edgard, St. John the Baptist Parish, as shown in a survey prepared by Stephen P. Flynn on January 7, 2022 (PZS-22-1300) (J. Hotard & R. Pastorek)
- C) **22-12** - An ordinance approving the rezoning of Lot A-A, Hemple Estate Subdivision from the Commercial District One (C-1) & Residential District One (R-1) zoning district, located in the area generally bounded by E. 11<sup>th</sup> Street, Water Tower Lane, Highway 18, and Glendale Plantation Road, Lucy, St. John the Baptist Parish, as shown in Exhibit 1 attached (PZR-22-1278) (J. Hotard & R. Pastorek)
- D) **Jaclyn Hotard/Peter Montz - Resolution - R22-53** - A Resolution authorizing St. John the Baptist Parish to award the Parish's Property and Casualty Insurance to Riverlands Insurance Services, Inc.
- E) **Jaclyn Hotard/Peter Montz - Resolution - R22-54** - A Resolution authorizing St. John the Baptist Parish to ratify the advertisement and solicitation of bids for the St. John Theatre Hurricane Ida Disaster Repairs
- F) **Jaclyn Hotard/Peter Montz - Resolution - R22-55** - A Resolution authorizing St. John the Baptist Parish to reject all bids received for the Emergency Street Lighting Restoration
- G) **Jaclyn Hotard/Peter Montz - Resolution - R22-56** - A Resolution authorizing St. John the Baptist Parish to renew the contract with ACT Technologies for Information Technology Services
- H) **Jaclyn Hotard/Peter Montz - Resolution - R22-57** - A Resolution authorizing St. John the Baptist Parish to extend the contract with Blackboard, Inc. for services related to the Mass Notification System
- I) **Jaclyn Hotard/Peter Montz - Resolution - R22-58** - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with Command Construction Industries, LLC for the LA SAFE Airline and Main Complete Street Project
- J) **Jaclyn Hotard/Reed Alexander - Resolution - R22-59** - A Resolution authorizing St. John the Baptist Parish President to execute Change Order No. 1 with J. Caldarrera & Company, Inc. for the Emergency Water Meter, and Fire Hydrant Repairs
- K) **Jaclyn Hotard/Reed Alexander - Resolution - R22-60** - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Evans-Graves Engineers, Inc. for the Cambridge #2, Cambridge #3, and Ned Duhe Lift Station Rehabilitation Project
- L) **Jaclyn Hotard/Reed Alexander - Resolution - R22-61** - A Resolution authorizing St. John the Baptist Parish to amend the Professional Services Agreement with Digital Engineering and Imaging, Inc. for the Clean Water State Revolving Loan Program
- M) **Jaclyn Hotard/Reed Alexander - Resolution - R22-62** - A Resolution authorizing St. John the Baptist Parish to enter into a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC for the Ezekial Jackson, and Esperanza Lift Station Rehabilitation Project
- N) **Jaclyn Hotard/Colin Crumbley - Resolution - R22-63** - A Resolution to accept the Planning Commission's recommendation to deny application number PZR- 22-1287 to rezone North ½ Lot 9, Mayflower Subdivision from the Residential District One (R-1) to the Residential District Three (R-3) Zoning District
- O) **Jaclyn Hotard/Colin Crumbley - Resolution - R22-64** - A Resolution to accept the Planning Commission's recommendation to deny application number PZR-22-1253 to rezone Proposed Lot C-3, Farm Lot B Subdivision, from the Residential District One (R-1) to the Commercial District Three (C-3) Zoning District

IX. INTRODUCTION OF ORDINANCES

X. EXECUTIVE SESSION

*St. John the Baptist Parish District Attorney vs. St. John the Baptist Parish, et al., Docket No. C-77055*

XI. CORRESPONDENCE/COUNCIL BRIEFS

XII. ADJOURNMENT

St. John the Baptist Parish will upon request and three (3) days' notices provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact Mrs. Stacey Cador at (985) 652-9569 (voice) or the Louisiana Relay Service 1-800-846-5277 and ask for St. John the Baptist Parish at (985) 652-9569.



# St. John the Baptist Parish School Board

118 West 10<sup>th</sup> Street • P.O. Drawer AL • Reserve, Louisiana 70084 • PHONE: 985-536-1106 • 1-800-296-1106 • FAX: 985-536-1109

Nia Mitchell-Williams  
Board President

Dr. Lynett Hookfin  
Superintendent

Shawn Wallace  
Board Vice-President

April 8, 2022

HONORABLE MEMBERS OF THE SCHOOL BOARD  
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at **West St. John Elementary School, 2555 Louisiana Hwy. 18, Edgard, Louisiana, on Tuesday, April 12, 2022 at 6:00 p.m.**

The agenda for the meeting is attached.

Sincerely,

Nia Mitchell-Williams  
Board President

NMW:sww

Copy: News Media  
Legal Counsel  
SJAE  
Agenda Participants

#### MEMBERS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD

Charo Holden, District 1  
Albert Burl, District 2

Gerald J. Keller, Ph.D., District 3  
Patrick H. Sanders, District 4

Sherry DeFrancesch, District 5  
Keith Jones, District 6

Phillip Johnson, District 7  
Debbie Schum, District 8

Shawn Wallace, District 9  
Nia Mitchell, District 10

Clarence Triche, District 11

**AGENDA - ST. JOHN PARISH SCHOOL BOARD MEETING**  
**MEETING OF APRIL 12, 2022 – 6:00 p.m.**  
**West St. John Elementary School - Edgard, Louisiana**

1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
2. ROLL CALL OF MEMBERS
3. APPROVAL OF MINUTES
  - a. Public Comment. Meetings of: Amended Minutes of February 10, 2022; March 9, 2022 Board Workshop; March 10, 2022; and March 24, 2022 Special Meeting (Requires action)
4. SUPERINTENDENT'S REPORT – Dr. Lynett Hookfin
  - a. Human Resources Update
  - b. Testing Dates
  - c. Academic Updates – Summer SHINE
5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF
  - a. Resolution to the Family of J. Hugh Martin
6. PERSONNEL MATTERS
7. BUSINESS AND FINANCE
  - a. Public Comment. Attorney Pat Amadee - Executive Session to discuss pending litigation: LA Board of Tax Appeals, Docket Number L01160; and Discussion regarding settlement authority in: Pin Oaks vs St. John the Baptist Parish School Board, LA Board of Tax Appeals (Requires action)
  - b. Public Comment. Mrs. Dominique Miller – Request Board approval of a one-time \$500 incentive payment for all full-time employees who are active as of April 1, 2022, as recommended by the Finance Committee (Requires action)
  - c. Public Comment. Mrs. Dominique Miller – Request Board approval of the 2022 Summer SHINE pay rates (Requires action)
  - d. Public Comment. Ms. Cindy Janecke – Request Board approval to advertise for bids for Rudolph G. Dinvaute Football Stadium Repairs (Requires action)
  - e. Public Comment. Ms. Cindy Janecke – Request Board approval to award contract for Debris Removal Services (Requires action)
  - f. Public Comment. Mrs. Janice Gauthier – Request Board approval to advertise for bids for Chiller and Maintenance Services at all school sites listed in the bid package (Requires action)
  - g. Public Comment. Mrs. Janice Gauthier – Request Board approval to advertise for proposals for Locksmith Services for all buildings (Requires action)
  - h. Public Comment. Mrs. Janice Gauthier – Request Board approval to advertise for proposals for Pest Control Services for all buildings (Requires action)
  - i. Public Comment. Mrs. Janice Gauthier – Request Board approval to advertise for bids for Electrical Supplies (Requires action)
  - j. Public Comment. Mrs. Janice Gauthier – Request Board approval to advertise for bids for Copier/Printer Paper (Requires action)
  - k. Public Comment. Mrs. Janice Gauthier – Request Board approval to extend Verapro Staffing according to the current rate sheet, not to exceed \$100,000 per quarter for one (1) year (Requires action)
  - l. Public Comment. Ms. Terry Charles – Request board approval to advertise bids for the SY 2022-2023 for Bread, Milk, Processed Foods, Frozen Foods, Meat/Meat Products, Cleaning Supplies, Paper Supplies, Large and Small Equipment for Cafeterias, and Transporting Commodities (Requires action)

8. OLD BUSINESS

- a. Public Comment. Dr. Curt Green – Request approval of Revised Policy DJE: Purchasing (Requires action)
- b. Public Comment. Dr. Curt Green – Request approval of Revised Policy DJED: Bids & Quotes (Requires action)

9. NEW BUSINESS

- a. Public Comment. Mrs. Nia Mitchell-Williams – Request Board approval of Proposed Capital Projects List, Pending Election Results (Requires action)
- b. Public Comment. Ms. Michelle Seymour – Introduction of School Calendar for 2022-2023
- c. Public Comment. Mr. Shawn Wallace – Update on Location of Emily C. Watkins for 2022-2023 School Year
- d. Public Comment. Mr. Albert A. Burl, III – Update on Federal Consent Decree
- e. Public Comment. Mrs. Debra Schum – Update on Student Count by School Site (Virtual and In-Person)

10. ADMINISTRATIVE MATTERS

11. BOARD ITEMS OF INTEREST

12. ADJOURNMENT

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**Gramercy Police Department**

Seeking Applications Full-Time Police Officer

**Minimum Requirements:**

- High School Diploma
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