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ST. JAMES AND ST. CHARLES
PARISHES

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Employment

Job Opportunities

**Crewboat Captains
Needed
SCF Weber Marine**

Openings at all locations:
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Must have USCG license
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Experience preferred.
Pay depends on
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Apply in person at
SCF Weber Marine, LLC
10148 Hwy 44, Convent LA
One mile South of Sunshine
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**St John the Baptist
Parish Libraries**

Advertising for full-time
& part-time positions at
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community libraries.
Please see:
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for our application process.

Real Estate

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Public Notices

Public Notices

ST. JOHN THE BAPTIST
PARISH ZONING BOARD OF
ADJUSTMENTS
WILL CONVENE ON
WEDNESDAY, FEBRUARY 22,
2023, AT 5:30 P.M.
IN THE PARISH COUNCIL
CHAMBERS AT 1811
W. AIRLINE HIGHWAY,
LAPLACE, LA TO RULE ON
THE FOLLOWING
REQUESTS:

C Freeman Ent. LLC – ZBA-23-1401 – Requests a variance to reduce the side yard setback to 3 feet where 5 feet is required, as per SJB Code 113-348(d) on Lot 2A, LaPlace Plantation, which has a municipal address of 1525B West Airline, LaPlace, St. John the Baptist Parish, La. Rici Roussel – ZBA-23-1403 – Requests a variance to reduce the front yard setback to 10 feet where 25 feet is required, as per SJB Code 113-183(d) on an undesignated lot, which has a municipal address of 191 W 13 th Street, Vacherie, St. John the Baptist Parish, La.

Latasha Collins – ZBA-23-1402 – Requests a variance to reduce the front yard setback to 7 feet where 25 feet is required and the rear yard setback to 5 feet where 10 feet is required, as per SJB Code 113-183(d)(f) on Lot C, Edmond Jacob Tract, which has a municipal address of 179 E 10 th Street, Reserve, St. John the Baptist Parish, La.

Feb. 15 1593548 1t

ADVERTISEMENT FOR BIDS
ST. JOHN THE BAPTIST
PARISH
Chlorine & Sulfur Dioxide

Sealed Bids will be received by St. John the Baptist Parish Purchasing and Procurement Department in St. John the Baptist Parish Government Complex Building, 1811 W. Airline Highway, LaPlace, La. 70068, at the receptionist's desk, until 9:45 A.M. Local Time, February 22, 2023.

Bids shall be addressed to the St. John the Baptist Parish Purchasing and Procurement. Bid envelopes shall be sealed, display the name and address of the bidder, and be clearly marked on the outside of the envelope "Chlorine & Sulfur Dioxide." Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud at 10:00 A.M. Local Time February 22, 2023 in the St. John the Baptist Parish Government Complex Council Chambers located at 1811 W. Airline Highway, LaPlace, LA 70068.

Bid documents may be viewed on or downloaded from the parish website, www.sjbparish.com; obtained by contacting Peter Montz or Melissa Tassara at the above address, phone 985-652-9569, or p.montz@stjohn-la.gov or m.tassara@stjohn-la.gov or downloaded and Bids electronically submitted on www.centralbidding.com. Questions and comments regarding this Proposal must be submitted in writing to St. John the Baptist Parish, Purchasing & Procurement Department, ATTN: Peter Montz, 1811 West Airline Highway, LaPlace, LA 70068 or via e-mail to p.montz@stjohn-la.gov no later than 4:00 P.M. local time on March 22, 2023. Contractors submitting bids shall be licensed under LA R.S. 37:2150-2164, Municipal and Public Works Construction. The Owner reserves the right to reject any and all bids for just cause; such actions will be in accordance with Title 38 of the Louisiana Revised Statutes. In accordance with R.S. 38:2212 (A)(1)(b), the provisions and requirements stated in the Bidding Documents shall not be waived by any entity. No bidder may withdraw his/her bid within forty-five (45) days after the actual date of the opening thereof, except as provided under LA. R.S. 38:2214.

Equal Opportunity in Employment: All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, disability, or veteran status. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in these specifications. Participation by minority and female owned businesses, as well as businesses located in St. John the Baptist Parish is encouraged. Any person with disabilities requiring Special Accommodations must contact St. John the Baptist Parish at (985) 652-9569 no later than seven (7) days prior to proposal opening. Participation by minority and female owned business, as well as businesses located in this Parish, is encouraged.

ST. JOHN THE BAPTIST
PARISH COUNCIL

Feb. 1, 8, 15 1588084 3t

Under Act 962 of the LA Legislature, I am required to advise you that I, WAYNE ARABIE, have been convicted of 14:80 CARNAL KNOWLEDGE OF A JUVENILE on Jul 24, 2017, 14:80 CARNAL KNOWLEDGE OF A JUVENILE on Nov 15, 2016, 14:81 INDECENT BEHAVIOR WITH JUVENILES on Mar 16, 2016. My address is: 288 MCREINE RD LAPLACE, LA 70068, DOB: 06/03/1975, Race: White, Sex: Male, Height: 5'5", Weight: 145, Hair: Brown, Eyes: Brown

Under Act 962 of the LA Legislature, I am required to advise you that I, KIERON T BAPTISTE, have been convicted of 16-615 SOLICITATION OF SODOMY, on Apr 20, 1999. My address is: 215 W 8TH ST VACHERIE, LA 70090, DOB: 08/10/1966, Race: Black, Sex: Male, Height: 5'6", Weight: 160, Hair: Black, Eyes: Brown

ST. JOHN THE BAPTIST
PARISH COUNCIL

Feb. 15, 22, March 1 1593822 3t

NOTICE

Notice is hereby given that, in accordance with L.R.S. 3:1609 and LAC 7:XV.314 (A), the Louisiana Department of Agriculture & Forestry, Louisiana Boll Weevil Eradication Commission, has established a boll weevil eradication zone, the Louisiana Eradication Zone, consisting of all the territory within the state of Louisiana.

Notice is further given that all producers of commercial cotton in Louisiana are required to participate in the boll weevil eradication program, including cost sharing, in accordance with the Boll Weevil Eradication Law and regulations. This includes, but is not limited to, reporting of cotton acreage and destruction of cotton plants and stalks by December 31 of each crop year. A copy of the law and rules and regulations may be obtained from the Boll Weevil Eradication Commission, 5825 Florida Blvd. Ste. 3002, Baton Rouge, La. 70806, telephone number (225) 922-1338.

Notice is also given that the planting of noncommercial cotton is PROHIBITED in Louisiana unless a written waiver is obtained from the Commissioner of Agriculture & Forestry in accordance with LAC 7:XV.319(C). To request a waiver, submit a written application to the Department of Agriculture and Forestry, at the address provided in this notice, stating the conditions under which such written waiver is requested.

Feb. 8, 15, 22 1591023 3t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA

supplied a safe and sanitary potable water supply without unnecessary interruption. These replacements/repairs will be done on an as-needed basis only and no minimum expenditure is guaranteed under this contract. Payment for work performed shall be on a unit price basis. It is intended to issue work orders as needed to perform repairs at various locations in St. John the Baptist Parish.

Bids shall be addressed to the St. John the Baptist Parish Purchasing and Procurement. Bid envelopes shall be sealed, display the name and address of the bidder, and be clearly marked on the outside of the envelope "Water Distribution and Treatment Maintenance/ Emergency Bids". Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud at 10:00 A.M. Local Time March 29, 2023, in the St. John the Baptist Parish Government Complex Council Chambers located at 1811 W. Airline Highway, LaPlace, LA 70068. Bid documents may be viewed on or downloaded from the parish website, www.sjbparish.com; obtained by contacting Peter Montz or Melissa Tassara at the above address, phone 985-652-9569, or p.montz@stjohn-la.gov or m.tassara@stjohn-la.gov or downloaded and Bids electronically submitted on www.centralbidding.com.

A mandatory Pre-Bid Conference will be held at 1811 W. Airline Highway, LaPlace, LA 70068 on March 8, 2023, at 10:00 A.M. A site visit will occur immediately following the pre-bid meeting at the site included in the bid package. Questions and comments regarding this Bid must be submitted in writing to St. John the Baptist Parish, Purchasing & Procurement Department, ATTN: Peter Montz, 1811 West Airline Highway, LaPlace, LA 70068 or via e-mail to p.montz@stjohn-la.gov no later than 4:00 P.M. local time on March 22, 2023. Contractors submitting bids shall be licensed under LA R.S. 37:2150-2164, Municipal and Public Works Construction. The Owner reserves the right to reject any and all bids for just cause; such actions will be in accordance with Title 38 of the Louisiana Revised Statutes. In accordance with R.S. 38:2212 (A)(1)(b), the provisions and requirements stated in the Bidding Documents shall not be waived by any entity. No bidder may withdraw his/her bid within forty-five (45) days after the actual date of the opening thereof, except as provided under LA. R.S. 38:2214.

Equal Opportunity in Employment: All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, genetics, disability, or veteran status. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in these specifications. Participation by minority and female owned businesses, as well as businesses located in St. John the Baptist Parish is encouraged. Any person with disabilities requiring Special Accommodations must contact St. John the Baptist Parish at (985) 652-9569 no later than seven (7) days prior to bid opening.

ST. JOHN THE BAPTIST
PARISH COUNCIL

Feb. 15, 22, March 1 1593822 3t

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Feb. 8, 15, 22 1591023 3t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA

PARISH OF ST. JOHN THE
BAPTIST
Fortieth Judicial District Court
NO. 75257
WESTSTAR MORTGAGE
CORPORATION
vs.
RENETHA L. HILLARD

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 3/16/2020, I will proceed to sell to the last and highest bidder at Public Auction WITH appraisement in the Administrative Parish Building (Council Chambers), 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, March 22, 2023 at 10:00 A.M. the following described property, to-wit:

ONE CERTAIN LOT OF GROUND, situated in the Parish of St. John the Baptist, State of Louisiana, in that part thereof known as CAMBRIDGE PLACE EAST, SECTION II, and in accordance with the plan of subdivision made by J. J. Krebs & Sons, Inc., dated August 28, 1979, on file in the office of the Clerk of Court for the Parish of St. John the Baptist, State of Louisiana, said lot of ground is designated as LOT NUMBER THIRTY-SIX (36) of SQUARE NUMBER THIRTY-THREE (33). All as more fully shown on the plan of survey by R. P. Fontcuberta, Jr., Land Surveyor, dated December 2, 1983, together with all buildings and improvements situated thereon. WRIT AMOUNT: \$127,594.81 TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office
Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

Feb. 15, March 15 1593176 2t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE
BAPTIST
Fortieth Judicial District Court
NO. 77683
THE MONEY SOURCE INC.
vs.
SAM T. LOUQUE, (A/K/A SAM LOUQUE)

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 6/27/2022, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisement in the Administrative Parish Building (Council Chambers), 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, March 22, 2023 at 10:00 A.M. the following described property, to-wit:

A CERTAIN LOT OR PARCEL OF GROUND, together with all the buildings and improvements thereon, situated in the PARISH OF ST. JOHN THE BAPTIST, STATE OF LOUISIANA, on the left bank of the Mississippi River, forming a part of a portion of HOPE PLANTATION as per plan of survey made by A. C. Bell, Civil Engineer, New Orleans, Louisiana, dated March 30, 1904, and deposited in the office of the Clerk of Court of the Parish of St. John the Baptist, for reference, said lot of ground being designated on said plan as follows:

LOT NO. 10 in BLOCK ONE, measuring 60 feet in width by 122 feet in length; bounded North by Stanley Street, South by Lot twelve (12), East by Lot Nine (9) and West by Lot Eleven (11).

Which has the address of 624 Garyville Northern Street, Garyville, LA 70051

WRIT AMOUNT: \$79,643.84

TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office
Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

Feb. 15, March 15 1593122 2t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE
BAPTIST
Fortieth Judicial District Court
NO. 78014
U.S. BANK NATIONAL
ASSOCIATION
vs.
WILLIE SMITH AND BARBARA ALLEN SMITH A/K/A BARBARA JEAN ALLEN NELSON SMITH

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 6/23/2022, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisement in the Administrative Parish Building (Council Chambers), 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, March 22, 2023 at 10:00 A.M. the following de-

scribed property, to-wit:

Plaintiff's mortgage and/or privilege affects the following described property, to-wit:

THAT CERTAIN PIECE OR PORTION OF GROUND, together with all the buildings and improvements thereon and all the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in COLE'S LANDING, PHASE 2, St. John the Baptist Parish, Louisiana, being a re-subdivision of a portion of Belle Pointe Plantation into lots designated as Lots 14-33, 58-87 and 90-104 situated in Section 91, T-11-S, R-7-E, Southeast District of Louisiana, East of the Mississippi River, Reserve, St. John the Baptist Parish, as shown on a plan of survey by Stephen P. Flynn dated December 14, 2005 and approved for subdivision by the St. John the Baptist Parish Council on February 7, 2006, by Ordinance No. 06-12, recorded as Act No. 265779, Map File No. 704, and is designated and more fully described as follows:

LOT 19, 139 RIVER POINTE, commencing 359.45 feet from a point along River Pointe, thence measuring 66.31 feet front on River Point to a point; thence measuring 120.00 feet along its River Pointe side to a point; thence measuring 65.58 feet in the rear along its Cole's Landing side to a point; thence measuring 120.00 feet along its River Pointe side to the point of origin. All in accordance with the survey of Stephen P. Flynn, PLS, dated June 30, 2006; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property. WRIT AMOUNT: \$135,457.42

TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office
Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

Feb. 15, March 15 1593184 2t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE
BAPTIST
Fortieth Judicial District Court
NO. 78281
ROCKET MORTGAGE, LLC
F/K/A QUICKEN LOANS, LLC
F/K/A QUICKEN LOANS INC.
vs.
DORIS BROWN JONES

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 9/16/2022, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisement in the Administrative Parish Building (Council Chambers), 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, March 22, 2023 at 10:00 A.M. the following described property, to-wit:

Plaintiff's mortgage and/or privilege affects the following described property, to-wit:

THAT CERTAIN PIECE OR PORTION OF GROUND, together with all the buildings and improvements thereon, and all the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the PARISH OF ST. JOHN THE BAPTIST, STATE OF LOUISIANA, in that portion thereof known as BELLE TERRE TWO SUBDIVISION, PHASE 1, in square No. 7, bounded by CARMEL VALLEY DRIVE, COUNTRY CLUB DRIVE, 100' DRAINAGE CANAL, LONGWOOD DRIVE, OAK TREE DRIVE, FAIRWAY DRIVE, designated as LOT NO. 11, said LOT NO. 11 commences at a distance of 53.20 feet from the intersection of Oak Tree Drive and Carmel Valley Drive, and measures thence 75.85 feet front on Carmel Valley Drive, with a width across the rear of 80.06 feet, by a depth on sideline nearer Country Club Drive of 170.56 feet, by a depth on sideline nearer Carmel Valley Drive of 143.06 feet. All in accordance with survey of Mandle Surveying, Inc., dated September 12, 1980; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

WRIT AMOUNT: \$137,201.57

TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office
Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

Feb. 15, March 15 1593133 2t

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE
BAPTIST
Fortieth Judicial District Court
NO. 79103
GMFS LLC
vs.
JOAN ROE HEARD
ALBRECHT AND
FRANK ALAN ALBRECHT

BY VIRTUE OF AND IN OBEDI-

ENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 1/18/2023, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisement in the Administrative Parish Building (Council Chambers), 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, March 22, 2023 at 10:00 A.M. the following described property, to-wit:

Plaintiff's mortgage and/or privilege affects the following described property, to-wit:

THAT CERTAIN PIECE OR PORTION OF GROUND, together with all the buildings and improvements thereon, and all the rights, ways, privileges, servitudes and advantages thereunto belonging or in anywise appertaining, situated in the PARISH OF ST. JOHN THE BAPTIST, STATE OF LOUISIANA in BELLE TERRE TWO PHASE ONE SUBDIVISION, in SQUARE 2, bounded by COUNTRY CLUB DRIVE, 100- FOOT DRAINAGE CANAL RIGHT OF WAY, RIVERLANDS GOLF COURSE AND COUNTRY CLUB, SOUTH BOUNDARY OF THE SUBDIVISION AND FAIRWAY DRIVE, which said lot of ground is designated as LOT NUMBER 166, and commences at a distance of 350.32 feet from the intersection of Country Club Drive and the South Boundary of the Subdivision, and measures thence 80 feet front on Country Club Drive, same width in the rear, by a depth of 130 feet between equal and parallel lines; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property. WRIT AMOUNT: \$184,151.42

TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office
Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

Feb. 15, March 15 1593191 2t

JUDICIAL ADVERTISEMENT

Under Act 962 of the LA Legislature, I am required to advise you that I, RONALD CHAMPION, have been convicted of 14:81.2 MOLESTATION OF JUVENILE, on Sep 26, 2017. My address is: 154 MARIGOLD ST, MOUNT AIRY, LA 70076, DOB: 04/30/1975, Race: White, Sex: Male, Height: 5'9", Weight: 210, Hair: Brown, Eyes: Brown

AGENDA -
ST. JOHN PARISH SCHOOL
BOARD MEETING
REVISED 02-13-2023
MEETING OF FEBRUARY 16,
2023 – 6:00 p.m.
Godchaux Grammar Cafeteria -
Reserve, Louisiana

1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
2. ROLL CALL OF MEMBERS
3. APPROVAL OF MINUTES
- a. Public Comment. Meeting of January 19, 2023 (Requires action)
4. SUPERINTENDENT'S REPORT – Mrs. Rebecca Johnson
- a. District Updates
5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF
- a. School Action Plan Presentation: East St. John Preparatory Academy
- b. School Action Plan Presentation: East St. John High
- c. School Action Plan Presentation: West St. John Elementary
- d. School Action Plan Presentation: Laplace Elementary
- e. School Action Plan Presentation: West St. John High
6. PERSONNEL MATTERS
- a. Public Comment. Dr. Curt Green – Introduction of Revised Policy: GBI – Evaluation of Personnel
- b. Public Comment. Dr. Curt Green – Introduction of New Policy: GBRB – Employee Attendance
- c. Public Comment. Dr. Curt Green – Introduction of Revised Policy: GBRIBA – Family and Medical Leave
- d. Public Comment. Dr. Curt Green – Introduction of Revised Policy: GBRIC Maternity and Adoptive Leave
- e. Public Comment. Dr. Curt Green – Introduction of Revised Policy: JCDAE – Electronic Telecommunication Devices
- f. Public Comment. Dr. Curt Green/Mrs. Melissa Watson – Request approval to waive introductory policy to ask for approval of mandatory Head Start Policy Revision (Requires action)
- g. Public Comment. Dr. Curt Green/Mrs. Melissa Watson – Request approval of Revised Policy: GBRA – Employee Conduct, to incorporate mandatory Head Start Personnel Policy (Requires action)
- h. Public Comment. Dr. Curt Green/Mrs. Melissa Watson – Request approval of New Policy: Head Start Emergency Bus Procedures (Requires action)
7. BUSINESS AND FINANCE
- a. Public Comment. Mr. Jason Akers, Foley & Judell – Request approval of a resolution ordering and calling a special

Under Act 962 of
the LA Legislature,
I am required to ad-
vise you that I, Wil-
bert Mitchell, have
been convicted of
14:80 CARNAL
KNOWLEDGE OF
A JUVENILE ON
Nov.29 2004.14:81

submitted in writing to the 40th
Judicial District Court Attn:
Judge J. Sterling Snowdy, 2393
Hwy 18, P.O. Box 308, Edgard,
LA 70049 or via email to sec

<https://mail>.

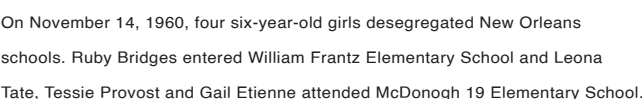
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Task/Description	Anticipated Date
Budget Planning	January/February 2023
Draft Budget	April 2023
Proposed Budget	May 2023
Adopt Budget	June 2023

- **February 2023** – Sell Bonds
- **March 2023** – Delivery of Bonds to Underwriter

The meeting adjourned at 6:56 PM.

Happy Mardi Gras



SJBP Finance Committee Meeting

Tuesday, January 17, 2023 – 5:00 p.m.

St. John School Board Central Office – Godchaux Grammar Cafeteria

Item 1: CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

In absence of a Chair, the Co-Chair, Ms. Debra Schum, called the meeting to order at 5:00 PM. She called for a moment of silence followed by the Pledge of Allegiance, led by Mr. Trosclair.

Item 2: ROLL CALL

Present: Schum, Frizzell, Trosclair, Jones, Joseph

Absent:

(5) Members present, (0) Members absent

Mrs. Schum stated that in the absence of a Chairperson, she would facilitate the Finance Committee meeting until the Board appoints new Committee members and then an election for a new Chairperson can be held.

Item 3: Public Comment. All South/Sedgewick – Update from Sedgwick and All South on insurance and FEMA reimbursements and timeline for outstanding payments.

Ms. Cindy Janecke with All South provided the below updates to the Committee:

St. John the Baptist Parish School Board Hurricane Ida FEMA Updates					
1/13/2023					
PROJECTED PROJECTS					
Project	Project Value	Paid Amount	Status	Comments	
John the Baptist High School - The Lister Group 100%	\$ 129,463.00	\$263,626.00	Completed and Paid	Remainder to be paid at October after 30 document review.	
John the Baptist High School - The Lister Group 100%	\$ 89,856.00	\$63,626.00	Completed and Paid	100% to cover 100% Applicant cost share	
John the Baptist High School - The Lister Group 100%	\$ 12,721.00	\$9,443.25	Completed and Paid	100% to cover 100% Applicant cost share	
John the Baptist High School - The Lister Group 100%	\$ 154,633.13	\$119,133.65	Completed and Paid	100% to cover 100% Applicant cost share	
John the Baptist High School - The Lister Group 100%	\$ 68,827.42	\$51,344.48	Completed and Paid	100% to cover 100% Applicant cost share	
John the Baptist High School - The Lister Group 100%	\$ 78,813.12	\$59,453.85	Completed and Paid	100% to cover 100% Applicant cost share	
John the Baptist High School - The Lister Group 100%	\$ 81,745.54	\$ -	Completed	100% to cover 100% Applicant cost share	
TOTAL	\$ 606,767.29	\$618,991.24			
PROJECTS SUBMITTED TO FEMA					
Project	Project Value	Paid Amount	Status	Comments	
John the Baptist High School - The Lister Group 100%	\$ 129,463.00	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 89,856.00	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 12,721.00	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 154,633.13	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 68,827.42	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 78,813.12	\$ -	-	CRC Review	
John the Baptist High School - The Lister Group 100%	\$ 81,745.54	\$ -	-	CRC Review	
TOTAL	\$ 15,487,242.20	\$ -			
PROJECTS TO BE SUBMITTED					
Project	Project Value	Paid Amount	Status	Comments	
West St. John High School	\$ 2,139,688.00	\$ -	-	FW Formulation	
West St. John High School	\$ 4,039,005.00	\$ -	-	FW Formulation	
West St. John High School	\$ 2,331,980.29	\$ -	-	FW Formulation	
West St. John High School	\$ 2,100,000.00	\$ -	-	FW Formulation	
West St. John High School	\$ 15,410,334.91	\$ -	-		
TOTAL	\$ 15,410,334.91	\$ -			
* The anticipated total only includes known figures. The total will vary as projects are received.					
All Hurricane Ida costs will be submitted to FEMA. FEMA will pay 100% of eligible costs covered by insurance.					

SJBP Finance Committee Meeting

Tuesday, January 17, 2023 – 5:00 p.m.

St. John School Board Central Office – Godchaux Grammar Cafeteria

Taylor Hale, Sedgewick:

Total claim recommended to insurance was \$13,300,000 less deductible of \$2,600,000 (5% per building on schedule) then the total claim is roughly \$10,700,00 and \$7,770,000 has been paid which leaves \$2.9M to be paid, Sedgewick is confident it will be approved. May receive payment at the end of February, beginning of March.

Item 4: Public Comment. Jawanza Joseph - Ad Valorem and Sales Tax update

Ms. Joseph presented the Committee with below ad valorem and sales tax updates. Currently trending above budget. Ms. Schum requested to see the 20/21 numbers to compare to 22/23 as 21/22 was an abnormal year.

Ad Valorem Tax Update:

Amounts reflected in the chart below are based on funds received through January 13, 2023.

Budget	Actual	YTD Variance
\$23,241,219	\$20,023,954.07	(\$3,217,264.93)

ST. JOHN PARISH SCHOOL BOARD SALES TAX COLLECTION REPORT	
December-22	
CURRENT YEAR BUDGET TO ACTUAL COMPARISON	

MONTH	22/23 REVENUE BUDGET	22/23			BUDGET TO ACTUAL		VARIANCE OVER (UNDER) BUDGET
		RECURRING	AUDITS	DELINQUENT	BUDGET	ACTUAL	
July	\$1,602,367	\$2,321,373	\$4,373	\$19,534	\$1,602,367	\$2,345,280	\$742,913
August	\$1,812,732	\$2,555,704	\$11,247	\$12,197	\$1,812,732	\$2,579,148	\$766,416
September	\$1,489,115	\$1,711,802	\$552,589	\$20,805	\$1,489,115	\$2,285,197	\$796,082
October	\$1,471,821	\$2,745,965	\$283	\$14,404	\$1,471,821	\$2,759,486	\$1,287,665
November	\$2,575,229	\$2,278,145	\$40,034	\$15,444	\$2,575,229	\$2,333,623	-\$241,606
December	\$2,153,185	\$2,568,980	\$6,015	\$31,128	\$2,153,185	\$2,606,123	\$452,938
January	\$2,357,818	\$0	\$0	\$0	\$2,357,818	\$0	\$0
February	\$2,189,906	\$0	\$0	\$0	\$2,189,906	\$0	\$0
March	\$1,968,275	\$0	\$0	\$0	\$1,968,275	\$0	\$0
April	\$2,512,884	\$0	\$0	\$0	\$2,512,884	\$0	\$0
May	\$2,170,501	\$0	\$0	\$0	\$2,170,501	\$0	\$0
June	\$2,378,793	\$0	\$0	\$0	\$2,378,793	\$0	\$0
TOTALS	\$24,682,626	\$14,181,369	\$613,975	\$113,512	\$24,682,626	\$14,908,857	\$3,804,408

PRIOR YEAR / CURRENT YEAR COLLECTION COMPARISON							
MONTH	21/22 REVENUE				PRIOR YEAR REVENUE		VARIANCE OVER (UNDER) LAST YEAR
	TOTAL REVENUE	RECURRING	AUDITS	DELINQUENT	21/22 TOTAL	22/23 TOTAL	
July	\$3,274,874	\$1,972,330	\$1,292,671	\$9,873	\$3,274,874	\$2,345,280	-\$929,594
August	\$2,318,540	\$2,231,266	\$70,211	\$17,063	\$2,318,540	\$2,579,148	\$260,608
September	\$1,851,304	\$1,832,930	\$13,071	\$5,303	\$1,851,304	\$2,285,197	\$433,893
October	\$1,846,534	\$1,811,644	\$7,156	\$27,734	\$1,846,534	\$2,759,486	\$912,952
November	\$3,222,483	\$3,169,813	\$21,036	\$31,634	\$3,222,483	\$2,333,623	-\$888,860
December	\$2,724,303	\$2,650,324	\$46,527	\$27,522	\$2,724,303	\$2,606,123	-\$118,180
January	\$2,955,811	\$2,902,205	\$33,945	\$19,661	\$2,955,811	\$0	\$0
February	\$2,776,337	\$2,695,524	\$46,281	\$34,532	\$2,776,337	\$0	\$0
March	\$2,460,664	\$2,422,721	\$10,485	\$27,458	\$2,460,664	\$0	\$0
April	\$3,116,018	\$3,093,073	\$4,334	\$18,611	\$3,116,018	\$0	\$0
May	\$2,899,626	\$2,671,638	\$205,366	\$22,622	\$2,899,626	\$0	\$0
June	\$3,047,894	\$2,928,023	\$50,433	\$29,438	\$3,047,894	\$0	\$0
TOTALS	\$32,484,388	\$30,381,491	\$1,841,446	\$271,451	\$32,484,388	\$14,908,857	-\$329,181

Page 1 SALES TAX COLLECTION REPORT

SJBP Finance Committee Meeting

Tuesday, January 17, 2023 – 5:00 p.m.

St. John School Board Central Office – Godchaux Grammar Cafeteria

ST. JOHN PARISH SCHOOL BOARD							
MONTH	CONST. 33%	CURR. 33%	DEF RED 33%	GF SALES 1%	TCHR SAL 25%	2017 25%	TOTALS
Jul-22	Gross Collections	\$ 312,877.82	\$ 312,877.82	\$ 937,836.66	\$ 234,705.14	\$ 234,705.14	\$ 2,345,280.43
	Fees & Adjustments	\$ (7,371.84)	\$ (7,371.84)	\$ (7,371.84)	\$ (22,110.90)	\$ (5,533.52)	\$ (65,293.46)
	Net Amount Remitted	\$ 305,505.98	\$ 305,505.98	\$ 930,464.82	\$ 212,594.24	\$ 229,171.62	\$ 2,280,086.97
Aug-22	Gross Collections	\$ 343,886.30	\$ 343,886.30	\$ 943,886.30	\$ 1,031,658.91	\$ 267,914.73	\$ 2,579,148.18
	Fees & Adjustments	\$ (4,373.94)	\$ (4,373.94)	\$ (4,373.94)	\$ (13,123.12)	\$ (3,279.11)	\$ (32,803.19)
	Net Amount Remitted	\$ 339,512.36	\$ 339,512.36	\$ 939,512.36	\$ 1,018,535.79	\$ 264,635.62	\$ 2,546,344.99
Sep-22	Gross Collections	\$ 304,692.85	\$ 304,692.85	\$ 914,078.55	\$ 228,519.84	\$ 228,519.81	\$ 2,285,198.54
	Fees & Adjustments	\$ (28,851.37)	\$ (28,851.37)	\$ (28,851.37)	\$ (86,549.42)	\$ (21,843.29)	\$ (216,390.12)
	Net Amount Remitted	\$ 275,841.48	\$ 275,841.48	\$ 885,227.18	\$ 141,970.42	\$ 206,676.51	\$ 2,068,808.42
Oct-22	Gross Collections	\$ 367,659.77	\$ 367,659.77	\$ 967,659.77	\$ 1,103,429.32	\$ 275,857.33	\$ 2,759,485.99
	Fees & Adjustments	\$ (2,360.42)	\$ (2,360.42)	\$ (2,360.42)	\$ (7,173.22)	\$ (1,749.38)	\$ (17,773.86)
	Net Amount Remitted	\$ 370,170.19	\$ 370,170.19	\$ 965,299.35	\$ 1,110,602.54	\$ 274,107.95	\$ 2,741,280.13
Nov-22	Gross Collections	\$ 311,149.56	\$ 311,149.56	\$ 933,448.68	\$ 233,362.17	\$ 233,362.14	\$ 2,333,622.68
	Fees & Adjustments	\$ (5,459.50)	\$ (5,459.50)	\$ (5,459.50)	\$ (16,375.03)	\$ (4,591.19)	\$ (40,940.18)
	Net Amount Remitted	\$ 305,690.06	\$ 305,690.06	\$ 927,989.18	\$ 216,987.14	\$ 228,770.95	\$ 2,292,457.35
Dec-22	Gross Collections	\$ 347,483.13	\$ 347,483.13	\$ 947,483.13	\$ 1,042,449.39	\$ 260,612.35	\$ 2,606,123.33
	Fees & Adjustments	\$ (4,448.86)	\$ (4,448.86)	\$ (4,448.86)	\$ (13,357.35)	\$ (3,333.88)	\$ (33,370.98)
	Net Amount Remitted	\$ 343,034.27	\$ 343,034.27	\$ 943,034.27	\$ 1,029,092.04	\$ 257,278.47	\$ 2,572,446.35
Jan-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mar-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apr-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jun-23	Gross Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fees & Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Net Amount Remitted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	Gross Collections	\$ 1,987,699.44	\$ 1,987,699.44	\$ 5,962,991.53	\$ 1,490,971.35	\$ 1,491,885.56	\$ 14,908,856.75
	Fees & Adjustments	\$ (48,145.15)	\$ (48,145.15)	\$ (48,145.15)	\$ (144,342.60)	\$ (36,135.73)	\$ (621,627.67)
	Net Amount Remitted	\$ 1,939,554.29	\$ 1,939,554.29	\$ 5,914,846.38	\$ 1,454,828.75	\$ 1,455,749.83	\$ 14,347,229.08

SJBP Finance Committee Meeting

Tuesday, January 17, 2023 – 5:00 p.m.

St. John School Board Central Office – Godchaux Grammar Cafeteria

ST. JOHN PARISH SCHOOL BOARD							
MONTH	CONST. 33%	CURR. 33%	DEF RED 33%	GF SALES 1%	TCHR SAL 25%	2017 25%	TOTALS
Jul-22	Audit Revenue	\$ 933.00	\$ 933.00	\$ 1,748.00	\$ 437.54	\$ 437.54	\$ 3,737.07
Aug-22	Audit Revenue	\$ 1,499.02	\$ 1,499.02	\$ 1,499.02	\$ 4,598.04	\$ 1,124.97	\$ 11,247.05
Sep-22	Audit Revenue	\$ 73,876.53	\$ 73,876.53	\$ 73,876.53	\$ 221,814.73	\$ 55,272.38	\$ 652,688.97
Oct-22	Audit Revenue	\$ 115,271.00	\$ 115,271.00	\$ 115,271.00	\$ 335,813.00	\$ 115,271.00	\$ 640,000.00
Nov-22	Audit Revenue	\$ 5,335.26	\$ 5,335.26	\$ 5,335.26	\$ 16,034.87	\$ 3,999.96	\$ 3,999.96
Dec-22	Audit Revenue	\$ 789.28	\$ 789.28	\$ 789.28	\$ 2,429.49	\$ 587.82	\$ 6,020.30
Jan-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mar-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apr-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jun-23	Audit Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 81,877.33	\$ 81,877.33	\$ 81,877.33	\$ 245,473.38	\$ 61,418.10	\$ 61,463.76	\$ 613,975.21

ST. JOHN PARISH SCHOOL BOARD							
MONTH	CONST. 33%	CURR. 33%	DEF RED 33%	GF SALES 1%	TCHR SAL 25%	2017 25%	TOTALS
Jul-22	Delinquent Collections	\$ 2,004.31	\$ 2,004.31	\$ 2,004.31	\$ 7,111.31	\$ 1,562.00	\$ 12,582.17
Aug-22	Delinquent Collections	\$ 1,626.33	\$ 1,626.33	\$ 1,626.33	\$ 4,879.38	\$ 1,219.37	\$ 12,197.12
Sep-22	Delinquent Collections	\$ 2,774.00	\$ 2,774.00	\$ 2,774.00	\$ 8,321.84	\$ 2,060.87	\$ 20,805.17
Oct-22	Delinquent Collections	\$ 1,523.09	\$ 1,523.09	\$ 1,523.09	\$ 5,747.11	\$ 1,451.17	\$ 14,055.37
Nov-22	Delinquent Collections	\$ 2,556.17	\$ 2,556.17	\$ 2,556.17	\$ 6,177.56	\$ 1,544.37	\$ 16,443.80
Dec-22	Delinquent Collections	\$ 4,150.00	\$ 4,150.00	\$ 4,150.00	\$ 12,448.50	\$ 3,113.18	\$ 31,297.87
Jan-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Feb-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mar-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Apr-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jun-23	Delinquent Collections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 15,137.55	\$ 15,137.55	\$ 15,137.55	\$ 46,383.82	\$ 11,364.56	\$ 11,361.82	\$ 115,512.37

ST. JOHN PARISH SCHOOL BOARD				
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SJBP Finance Committee Meeting
Tuesday, December 6, 2022 – 3:00 p.m.
St. John School Board Central Office – Godchaux Grammar Cafeteria

Item 1: CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

The Chair, Mr. Clarence Triche, called the meeting to order at 3:06 PM. He called for a moment of silence followed by the Pledge of Allegiance, led by Mr. Trosclair.

- Item 2: ROLL CALL**
Present: Schum, Trosclair, Triche Joseph
Absent: Johnson, Jones, Frizzell
(4) Members present, (3) Members absent

Mrs. Schum stated for the record that Ms. Frizzell advised she is out of the country.

- Item 3: Public Comment. Approval of the Finance Committee Meeting Minutes for the meetings of November 1, 2022.**
Motion by: Mr. Trosclair
Second by: Ms. Schum
Motion: To approve the Finance Committee Meeting minutes for the meetings of November 1, 2022.

- (4) Yeas: Schum, Trosclair, Triche, Joseph
(3) Absent: Johnson, Jones, Frizzell

Item 4: Debra Schum - Approval of the Salary Study Committee recommendations for the revised salary schedule. (Requires Action)

Public Comment: Avis Shepard

3:24 PM – Ms. Jones arrived and was recorded as present.

The Committee held an extensive discussion on what to move forward to the Board and what should go back to the Salary Study Committee. The Committee decided to come back to the item after the Financial updates were discussed.

- There was a,
Motion by: Ms. Schum
Second by: Mr. Trosclair
Motion: To amend the agenda to come back to Item 4 after Item 8.

- (5) Yeas: Schum, Trosclair, Triche, Joseph, Jones
(2) Absent: Johnson, Frizzell
The motion passed.

Item 5: Public Comment. Jawanza Joseph – Update on Bond Funds
Ms. Joseph provided the below tentative timetable for the bond funds:

SJBP Finance Committee Meeting
Tuesday, December 6, 2022 – 3:00 p.m.
St. John School Board Central Office – Godchaux Grammar Cafeteria

TENTATIVE TIMETABLE

Week of	
01/02/23	S&P Rating due; post Preliminary Official Statement
W, 01/11/23	Sell Bonds; execute Bond Purchase Agreement
F, 01/20/23	Post Final Official Statement
W, 02/01/23	Delivery of Bonds to Underwriter (tentative)

Item 6: Public Comment. Jawanza Joseph – Provide the number of employees by job category and total of all employees
Ms. Joseph presented the Committee with a preliminary list of the number of employees by position and the number of vacancies. An updated list sorted by site will be provided in January.

Item 7: Public Comment. Jawanza Joseph – Sales Tax Update
Ms. Joseph shared the below tax reports with the Committee.

ST. JOHN PARISH SCHOOL BOARD									
MONTH	CONST. 33%	CURR. 33%	DEF. RED. 33%	GF SALES 1%	TYCHR SAL. 25%	2017. 25%	TOTALS		
Jul-22	Gross Collections \$ 312,677.82	\$ 312,677.82	\$ 312,677.82	\$ 937,836.69	\$ 234,705.14	\$ 234,705.14	\$ 2,345,280.43		
	Fees & Adjustments \$ (7,371.84)	\$ (7,371.84)	\$ (7,371.84)	\$ (5,533.52)	\$ (5,533.52)	\$ (5,533.52)	\$ (55,293.46)		
	Net Amount Remitted \$ 305,305.98	\$ 305,305.98	\$ 305,305.98	\$ 915,725.79	\$ 229,171.62	\$ 229,171.62	\$ 2,289,986.97		
Aug-22	Gross Collections \$ 343,886.30	\$ 343,886.30	\$ 343,886.30	\$ 1,031,658.91	\$ 257,914.73	\$ 257,914.73	\$ 2,579,148.18		
	Fees & Adjustments \$ (4,373.94)	\$ (4,373.94)	\$ (4,373.94)	\$ (86,549.42)	\$ (21,643.29)	\$ (21,643.30)	\$ (32,803.19)		
	Net Amount Remitted \$ 339,512.36	\$ 339,512.36	\$ 339,512.36	\$ 927,529.13	\$ 254,635.62	\$ 254,635.63	\$ 2,546,344.99		
Sep-22	Gross Collections \$ 304,692.85	\$ 304,692.85	\$ 304,692.85	\$ 914,078.55	\$ 228,510.64	\$ 228,510.64	\$ 2,285,196.54		
	Fees & Adjustments \$ (28,851.37)	\$ (28,851.37)	\$ (28,851.37)	\$ (86,549.42)	\$ (21,643.29)	\$ (21,643.30)	\$ (32,803.19)		
	Net Amount Remitted \$ 275,841.48	\$ 275,841.48	\$ 275,841.48	\$ 927,529.13	\$ 254,635.62	\$ 254,635.63	\$ 2,088,806.42		
Oct-22	Gross Collections \$ 367,809.77	\$ 367,809.77	\$ 367,809.77	\$ 1,103,429.32	\$ 275,857.33	\$ 275,857.33	\$ 2,759,485.59		
	Fees & Adjustments \$ (2,360.42)	\$ (2,360.42)	\$ (2,360.42)	\$ (7,173.22)	\$ (1,769.99)	\$ (1,769.99)	\$ (17,773.96)		
	Net Amount Remitted \$ 370,170.19	\$ 370,170.19	\$ 370,170.19	\$ 1,110,602.54	\$ 277,927.32	\$ 277,927.32	\$ 2,777,259.45		
Nov-22	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dec-22	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jan-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Feb-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Mar-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Apr-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
May-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jun-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTALS	Gross Collections \$ 1,329,066.76	\$ 1,329,066.76	\$ 1,329,066.76	\$ 3,987,003.46	\$ 996,996.83	\$ 997,910.21	\$ 9,999,110.74		
	Fees & Adjustments \$ (38,236.73)	\$ (38,236.73)	\$ (38,236.73)	\$ (114,610.22)	\$ (28,686.93)	\$ (28,706.87)	\$ (286,712.91)		
	Net Amount Remitted \$ 1,290,830.02	\$ 1,290,830.02	\$ 1,290,830.02	\$ 3,872,393.24	\$ 968,310.90	\$ 969,203.34	\$ 9,682,397.83		

SJBP Finance Committee Meeting
Tuesday, December 6, 2022 – 3:00 p.m.
St. John School Board Central Office – Godchaux Grammar Cafeteria

ST. JOHN PARISH SCHOOL BOARD									
MONTH	CONST. 33%	CURR. 33%	DEF. RED. 33%	GF SALES 1%	TYCHR SAL. 25%	2017. 25%	TOTALS		
Jul-22	Gross Collections \$ 312,677.82	\$ 312,677.82	\$ 312,677.82	\$ 937,836.69	\$ 234,705.14	\$ 234,705.14	\$ 2,345,280.43		
	Fees & Adjustments \$ (7,371.84)	\$ (7,371.84)	\$ (7,371.84)	\$ (5,533.52)	\$ (5,533.52)	\$ (5,533.52)	\$ (55,293.46)		
	Net Amount Remitted \$ 305,305.98	\$ 305,305.98	\$ 305,305.98	\$ 915,725.79	\$ 229,171.62	\$ 229,171.62	\$ 2,289,986.97		
Aug-22	Gross Collections \$ 343,886.30	\$ 343,886.30	\$ 343,886.30	\$ 1,031,658.91	\$ 257,914.73	\$ 257,914.73	\$ 2,579,148.18		
	Fees & Adjustments \$ (4,373.94)	\$ (4,373.94)	\$ (4,373.94)	\$ (86,549.42)	\$ (21,643.29)	\$ (21,643.30)	\$ (32,803.19)		
	Net Amount Remitted \$ 339,512.36	\$ 339,512.36	\$ 339,512.36	\$ 927,529.13	\$ 254,635.62	\$ 254,635.63	\$ 2,546,344.99		
Sep-22	Gross Collections \$ 304,692.85	\$ 304,692.85	\$ 304,692.85	\$ 914,078.55	\$ 228,510.64	\$ 228,510.64	\$ 2,285,196.54		
	Fees & Adjustments \$ (28,851.37)	\$ (28,851.37)	\$ (28,851.37)	\$ (86,549.42)	\$ (21,643.29)	\$ (21,643.30)	\$ (32,803.19)		
	Net Amount Remitted \$ 275,841.48	\$ 275,841.48	\$ 275,841.48	\$ 927,529.13	\$ 254,635.62	\$ 254,635.63	\$ 2,088,806.42		
Oct-22	Gross Collections \$ 367,809.77	\$ 367,809.77	\$ 367,809.77	\$ 1,103,429.32	\$ 275,857.33	\$ 275,857.33	\$ 2,759,485.59		
	Fees & Adjustments \$ (2,360.42)	\$ (2,360.42)	\$ (2,360.42)	\$ (7,173.22)	\$ (1,769.99)	\$ (1,769.99)	\$ (17,773.96)		
	Net Amount Remitted \$ 370,170.19	\$ 370,170.19	\$ 370,170.19	\$ 1,110,602.54	\$ 277,927.32	\$ 277,927.32	\$ 2,777,259.45		
Nov-22	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Dec-22	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jan-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Feb-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Mar-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Apr-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
May-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Jun-23	Gross Collections \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Fees & Adjustments \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	Net Amount Remitted \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTALS	Gross Collections \$ 1,329,066.76	\$ 1,329,066.76	\$ 1,329,066.76	\$ 3,987,003.46	\$ 996,996.83	\$ 997,910.21	\$ 9,999,110.74		
	Fees & Adjustments \$ (38,236.73)	\$ (38,236.73)	\$ (38,236.73)	\$ (114,610.22)	\$ (28,686.93)	\$ (28,706.87)	\$ (286,712.91)		
	Net Amount Remitted \$ 1,290,830.02	\$ 1,290,830.02	\$ 1,290,830.02	\$ 3,872,393.24	\$ 968,310.90	\$ 969,203.34	\$ 9,682,397.83		

ST. JOHN PARISH SCHOOL BOARD SALES TAX COLLECTION REPORT
October-22

CURRENT YEAR BUDGET TO ACTUAL COMPARISON						
MONTH	22/23 REVENUE BUDGET	RECURRING	AUDITS	DELINQUENT	BUDGET TO ACTUAL BUDGET	ACTUAL
July	\$1,602,367	\$2,321,373	\$4,373	\$19,534	\$1,602,367	\$2,345,280
August	\$1,812,732	\$2,555,704	\$11,247	\$12,197	\$1,812,732	\$2,579,148
September	\$1,489,115	\$1,711,802	\$552,580	\$20,805	\$1,489,115	\$2,285,197
October	\$1,471,821	\$2,745,365	-\$283	\$14,404	\$1,471,821	\$2,759,486
November	\$2,575,229	\$0	\$0	\$0	\$2,575,229	\$0
December	\$2,153,185	\$0	\$0	\$0	\$2,153,185	\$0
January	\$2,357,818	\$0	\$0	\$0	\$2,357,818	\$0
February	\$2,189,906	\$0	\$0	\$0	\$2,189,906	\$0
March	\$1,968,275	\$0	\$0	\$0	\$1,968,275	\$0
April	\$2,512,894	\$0	\$0	\$0	\$2,512,894	\$0
May	\$2,170,501	\$0	\$0	\$0	\$2,170,501	\$0
June	\$2,378,793	\$0	\$0	\$0	\$2,378,793	\$0
TOTALS	\$24,682,626	\$9,334,244	\$567,926	\$66,941	\$24,682,626	\$9,969,111

PRIOR YEAR / CURRENT YEAR COLLECTION COMPARISON						
MONTH	21/22 REVENUE TOTAL	RECURRING	AUDITS	DELINQUENT	PRIOR YEAR REVENUE TOTAL	VARIANCE OVER(UNDER) LAST YEAR
July	\$3,274,874	\$1,972,330	\$1,292,671	\$9,873	\$3,274,874	-\$929,594
August	\$2,318,540	\$2,231,266	\$70,211	\$17,063	\$2,318,540	\$260,608
September	\$1,851,304	\$1,832,930	\$13,071	\$5,303	\$1,851,304	\$2,285,197
October	\$1,846,534	\$1,811,644	\$7,156	\$27,734	\$1,846,534	\$912,952
November	\$3,222,483	\$3,169,813	\$21,036	\$31,634	\$3,222,483	\$0
December	\$2,724,303	\$2,650,324	\$46,457	\$27,522	\$2,724,303	\$0
January	\$2,955,811	\$2,902,205	\$33,945	\$19,661	\$2,955,811	\$0
February	\$2,776,537	\$2,695,524	\$46,281	\$34,532	\$2,776,537	\$0
March	\$2,460,664	\$2,422,721	\$10,485	\$27,458	\$2,460,664	\$0
April	\$3,116,018	\$3,093,073	\$4,334	\$18,611	\$3,116,018	\$0
May	\$2,899,626	\$2,671,638	\$205,366	\$22,622	\$2,899,626	\$0
June	\$3,047,894	\$2,928,023	\$90,433	\$29,438	\$3,047,894	\$0
TOTALS	\$32,494,388	\$30,381,491	\$1,841,446	\$271,451	\$32,494,388	\$9,969,111

Item 8: Public Comment. Jawanza Joseph – Financial Update
Ms. Joseph provided the following financial updates:

SJBP Finance Committee Meeting
Tuesday, December 6, 2022 – 3:00 p.m.
St. John School Board Central Office – Godchaux Grammar Cafeteria

- Audited Financials FYE 6/30/21 – Complete
- Pre-Audited Financials FYE 6/30/22 – Complete & AFR Submitted to LDOE
- Federal Fiscal Audit FYE 6/30/22 – December 2022
- FYE 6/30/22 Audit – projected completion by 3/31/23 with extension
- FYE 6/30/23 Financials – 1st Qtr. reports anticipated by January 2023
- Plans for amending the budget FYE 6/30/23 & budget preparation for FYE 6/30/24 – preliminary discussions & planning to begin January/February 2023

Unaudited Monthly Revenue Expected Summary													

PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH
SCHOOL BOARD RESERVE, LA – MEETING OF
JANUARY 19, 2023

The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at **West St. John Elementary School, 2555 LA Hwy. 18, Edgard, LA 70049 on Thursday, January 19, 2023 at 6:00 p.m.**

An agenda for the meeting is attached.

ITEM 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

The Chair called the meeting to order at 6:00 p.m. and called for a moment of silence, followed by the Pledge of Allegiance, led by Mr. Sanders.

ITEM 2a. ROLL CALL OF MEMBERS:

PRESENT: Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Wallace, Vicknair, MitchellWilliams
ABSENT:

There were 11 members present and 0 members absent.

ITEM 2b. Election of Officer: President

The Chair opened the floor for nominations for President.

Ms. Schum nominated Mr. Shawn Wallace for President.

There being no other nominations, the Chair closed nominations for President.

The Board members were asked to state their candidate of choice for President when their name was called:

Holden – Wallace
Burl – Wallace
Triche – Wallace
Morris – Wallace
DeFrancesch – Wallace
Frizzell – Wallace
Mamou – Wallace
Schum – Wallace
Mitchell-Williams – Wallace
Vicknair – Wallace
Wallace – Wallace
*TOTAL:
Wallace - 11*

Mr. Shawn Wallace was declared President.

Mr. Wallace was seated as Chair and opened the floor to accept nominations for Vice-President.

Ms. Holden nominated Mr. Burl.
Ms. Schum nominated Ms. Mitchell-Williams.
Ms. Vicknair nominated Ms. Frizzell.

There being no other nominations, nominations were closed.
The Board members were asked to state their candidate of choice for Vice-President when their name was called:

FIRST VOTE:
Holden – Burl
Burl – Burl
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Burl – 2
Frizzell – 5
Mitchell-Williams - 4*

Regarding Board Officer elections, Board policy states that one candidate must receive a majority of the entire Board, therefore a second vote was called with the 2 board members who obtained the most votes.

The Board members were asked to state their candidate of choice when their name was called:

SECOND VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

THIRD VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

At 6:19 p.m., a motion was made by Mr. Morris, seconded by Ms. Holden, to call a brief recess. Upon roll call, there were
9 Yeas – Holden, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
2 Nays – Burl, Triche
The motion carried.

At 6:26 p.m., a motion was made by Ms. Mitchell-Williams, seconded by Ms. DeFrancesch, to reconvene in regular session. Upon roll call, there were
11 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace

FOURTH VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

FIFTH VOTE:
Holden – Frizzell
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 6
Mitchell-Williams – 4
Abstain - 1*

Ms. Frizzell was declared Vice-President.

ITEM 3. APPROVAL OF MINUTES:

ITEM 3a. Public Comment. December 8, 2022; December 12, 2022; December 13, 2022; December 15, 2022; and December 21, 2022

Public Comment: Derron Cook, SJAE President

MOTION BY: Mitchell-Williams
SECOND BY: Triche
MOTION: To approve the minutes from the meetings of: December 8, 2022; December 12, 2022; December 13, 2022; December 15, 2022; and December 21, 2022
Roll Call:
9 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Schum, Mitchell-Williams, Vicknair, Wallace
2 Abstentions – Frizzell, Mamou
The motion carried.

ITEM 4. SUPERINTENDENT’S REPORT

ITEM 4a. School Board Member Credit Hours Earned

Ms. Johnson read the following into the record:

LRS 17:53 mandates that all school board members must receive a minimum of six hours of training annually while serving on the school board. A school board member who receives at least sixteen hours of training during their first year of service on a school board and an additional 6 hours in each the following three years will earn the designation of “Distinguished School Board Member.” School Board Member credit hours must be recorded in the official record of the School Board, as well as the official journal annually.

The total credit hours for each of our board members for the 2022 calendar year:

Ms. Charo Holden, District 1
– 23 Credit Hours
Mr. Albert Burl, District 2
– 0 Credit Hours
Dr. Gerald Keller, District 3
– 20.75 Credit Hours
Mr. Patrick Sanders, District 4
– 6.25 Credit Hours
Mrs. Sherry DeFrancesch, District 5
– 6.25 Credit Hours
Mr. Keith Jones, District 6
– 20.95 Credit Hours
Mr. Phillip Johnson, District 7
– 0 Credit Hours
Ms. Debbie Schum, District 8
– 19.50 Credit Hours
Mr. Shawn Wallace, District 9
– 13.75 Credit Hours
Ms. Nia Mitchell, District 10
– 15.25 Credit Hours
Mr. Clarence Triche, District 11
– 7.25 Credit Hours

ITEM 4c. District Updates

Mrs. Johnson stated that a copy of the Strategic Plan Progress and timeline was given to each board member and a copy will be available for viewing at the Central Office.

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

ITEM 6. PERSONNEL MATTERS.

ITEM 6a. Public Comment. Dr. Curt Green – Request approval of Revised Policy: DJED – Bids and Quotations

MOTION BY: Schum
SECOND BY: DeFrancesch
MOTION: To approve Revised Policy: DJED – Bids and Quotations
Roll Call:
10 Yeas – Holden, Burl, Triche, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
1 Nay - Morris
The motion carried.

DJED: BIDS AND QUOTATIONS

PUBLIC WORKS

The St. John the Baptist Parish School Board shall advertise and let by contract, except in cases of emergencies as provided below, all public work exceeding \$250,000 or such sum as allowed by law, including labor, materials, equipment, and administrative overhead not to exceed fifteen percent (15%). The contract shall be awarded to the lowest responsible bidder who has bid according to the contract, plans, and specifications advertised. Public works which are estimated to cost less than the contract limit may be undertaken by the School Board with its own employees.

As an evidence of good faith of the bidder, the School Board shall require bidders for construction, improvement, repair, or other work to attach to the bid submitted, a bid bond, certified check, or cashier’s check for not more than five percent (5%) of the contract work to be done. The School Board may require a bid bond or certified or cashier’s check of not more than five percent (5%) of the estimated price on bids taken for supplies and materials.

When any bid is accepted for construction or doing any public works, a written contract shall be entered into by the successful bidder and the School Board, and the successful bidder shall furnish a bond in an amount not less than one-half of the amount of the contract, for the faithful performance of his or her duties.

When using state or locally generated funds, under no circumstances shall there be a division or separation of any public work project into smaller projects, which division or separation would have the effect of avoiding the requirement that public work be advertised and let by contract to the lowest responsible bidder in accordance with statutory provisions.

The School Board shall retain the option of requiring all bids that are let out for public works be submitted electronically.

MATERIALS AND SUPPLIES

All purchases of materials or supplies exceeding the sum of \$20,000 60,000 to be paid out of public funds shall be advertised and let by contract to the lowest responsible bidder who has bid according to the specifications as advertised. In addition, purchases of materials or supplies of at least \$10,000 30,000, but not more than \$20,000 60,000, shall be made by obtaining not less than three (3) written quotations. Purchases of materials or supplies of at least \$2,000, but not more than \$10,000.00, shall be made by obtaining not less than three (3) telephone or facsimile documented quotations. A written confirmation of the accepted offer shall be obtained and made a part of the purchase file. The School Board may require a written contract or bond when purchasing the materials or supplies. If quotations are received that are lower than the quote accepted, a notation shall be entered into the file as to the reasons for rejection of the lower quotes.

When using state or locally generated funds, purchases cannot be divided by departments or by a school if the effect is to evade the state’s public bid law. Purchases of commodities that are bought in small but recurring amounts through the year shall be bid on an annual basis.

The School Board shall retain the option of requiring all bids that are let out for materials and supplies be submitted electronically.

In lieu of formal bids, the School Board may use a *reverse auction* for the purchase of equipment, supplies, and other materials or consulting services, as outlined in policy *DJE, Purchasing*.

EMERGENCIES

In cases of an emergency or extreme emergency when time is not sufficient to advertise for bids for public works or purchase of materials, the School Board or designee is permitted by law to declare through resolution that a public emergency or extreme public emergency exists and extend a contract for more than the sums mentioned without going out to bid. However, in such cases every effort shall be made by School Board personnel to secure competitive quotations. The accepted quote shall be confirmed and documented in writing. State law permits a person designated by the School Board to declare the existence of an *extreme public emergency*. This designated person shall be the Superintendent and/or his/her designee. Notices of an *emergency* or *extreme emergency* shall be published in the School Board’s official journal within ten (10) days of the emergency being certified by the School Board or designee.

An *emergency* is defined by La. Rev. Stat. Ann. §38:2211 as

“An unforeseen mischance bringing with it destruction or injury of life or property or the imminent threat of such destruction or injury or as the result of an order from any judicial body to take any immediate action which requires construction or repairs absent compliance with the formalities of this Part, where the mischance or court order will not admit of the delay incident to advertising as provided in this Part.”

An *extreme public emergency* is defined by La. Rev. Stat. Ann. §38:2211 as

“A catastrophic event which causes the loss of ability to obtain a quorum of the members necessary to certify the emergency prior to making the expenditure to acquire materials or supplies or to make repairs necessary for the protection of life, property, or continued function of the public entity.”

BID ADVERTISEMENTS

All advertisements for bids for public works shall appear in the newspaper selected as the official journal for the School Board, except in emergencies as may be declared by the School Board. Any advertisement for any contract for public works, when published, shall appear once a week for three (3) different weeks in a newspaper in the locality and the first advertisement shall appear at least twenty-five (25) days before the opening of bids. Any advertisement for any contract or purchase of materials or supplies shall be published two (2) times in a newspaper in the locality, the first advertisement appearing at least fifteen (15) days prior to the opening of bids.

In addition to newspaper advertisements, the School Board shall also publish advertisements and accept bids by electronic media in accordance with uniform standards promulgated by the state. In any advertisement, the first publication shall not occur on a Saturday, Sunday, or legal holiday.

If the School Board issues or causes to be issued any addendum modifying plans and specifications within a period of seven (7) days prior to the advertised time for opening of bids, excluding Saturdays, Sundays, and any other legal holidays, the School Board shall transmit a copy of the addendum to all prime bidders who have requested bid documents by one of the following methods: (1) facsimile transmission; (2) email; or (3) hand delivery. The transmission shall be completed within twenty-four (24) hours of the issuance of the addendum. In addition, a copy of the addendum shall be sent by regular mail.

The School Board shall not issue or cause to be issued any addendum modifying plans and specifications within a period of seventy-two (72) hours prior to the advertised time for the opening of bids, excluding Saturdays, Sundays, and any other legal holidays; however, if the necessity arises to issue an addendum modifying plans and specifications within the seventy-two hour period prior to the advertised time for the opening of bids, then the opening of bids shall be extended at least seven (7) days, but not to exceed twenty-one (21) days, without the requirement of readvertising. The addendum shall state the revised time and date for the opening of bids.

OPENING OF BIDS

All bids shall be opened in public in the presence of one or more witnesses, at the time and place designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and open to public inspection. However, the School Board shall not accept or take any bids including receiving any hand delivered bids, on days which are recognized as holidays by the United States Postal Service.

BID AWARD

In order to protect the integrity of the competitive bidding process, the determination of responsiveness by the bidder must be made from the bid documents at the time of the bid opening. Any deviation from or failure to supply information required by the bid documents, may result in the bid being rejected as *non-responsive*.

The Superintendent and/or other appropriate administrators shall review, summarize and report bids to the School Board with recommendations for bid award unless the School Board grants permission for staff to evaluate, award, and notify the School Board at a later date.

DISQUALIFICATION OF BIDDER FOR NON-RESPONSIBILITY

If the School Board proposes to disqualify any bidder for *non-responsibility* (the possibility that the bidder may not satisfactorily fulfill the contract being bid), the School Board shall:

1. Give written notice of the proposed disqualification to such bidder, and include in the written notice all reasons for the proposed disqualification;
2. Give such bidder, who is proposed to be disqualified, the opportunity to be heard at an informal hearing to be conducted not later than five (5) business days after the issuance of the notice of the proposed disqualification, at which such bidder is afforded the opportunity to refute the reasons for the disqualification; and
3. Conduct the informal hearing prior to the award of the public work.

No award of the contract for the public work shall be made by the School Board prior to the expiration of at least five (5) working days following the date of issuance of the written ruling from the informal hearing.

EXCLUSION/REJECTION OF BIDS

The School Board, after the opening of bids, shall require each bidder or bidding entity to attest or submit an attestation that the sole proprietor, partner, incorporator, director, manager, officer, or other like individual who owns at least ten percent (10%) of the bidding entity, has not been convicted of, or has not entered a plea of guilty or nolo contendere (no contest) to any of the crimes or equivalent federal crimes listed in La. Rev. Stat. Ann. §38:2227.

In awarding bids or contracts, the School Board shall be authorized to reject the lowest bid from a business in which any individual with ownership interest of five percent (5%) or more has been convicted of, pled guilty or nolo contendere to any a state felony crime or equivalent federal crime committed in the solicitation or execution of a contract or bid under the state laws governing public contracts; professional, personal, consulting, and social services procurement; or the Louisiana Procurement Code.

Any contract between the School Board and a person or entity entered into as a result of fraud, bribery, corruption, or other criminal acts, for which a final conviction has been obtained, shall be null and void.

Any person whose conviction causes the nullity of a contract shall be responsible for payment of all costs, attorney fees, and damages incurred in the rebidding of the contract.

Revised: December, 1991
Revised: October 15, 2009
Revised: December, 1992
Revised: December 3, 2009
Revised: November, 1993
Revised: November, 2010
Revised: December, 1995
Revised: November, 2011
Revised: October, 1996
Revised: August 7, 2014
Revised: October, 1997
Revised: May, 2017
Revised: November, 1999
Revised: August, 2020
Revised: June, 2002
Revised: October, 2021
Revised: August, 2003
Revised: May 12, 2022
Revised: November, 2003
Revised: November, 2006

Ref: 2 CFR 200 (*Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards*), 48 CFR 2.101 (*Definitions*); La. Rev. Stat. Ann. §§9:2716, 9:2717, 38:2181, 38:2182, 38:2211, 38:2212, 38:2212.1, 38:2212.9, 38:2214, 38:2218, 38:2227, 38:2241, 38:2251, 38:2271, 39:1551, 39:1552, 39:1553, 39:1554, 39:1554.1, 39:1556, 39:1557, 39:1558, 39:1597, 39:1710; Board minutes, 6-20-96, 8-15-02, 10-15-09, 12-3-09, 8-7-14, 5-12-22.

ITEM 7. BUSINESS & FINANCE.

ITEM 7a. Public Comment. Mrs. Janice Gauthier – Request Board approval to award a contract to the lowest responsive bidder to purchase football helmets (*BSN Sports \$44,069*)

Ms. Gauthier stated that she had spoken with BSN and they have offered a discount in the amount of \$3,000 - for a total of \$41,069.

MOTION BY: Sanders
SECOND BY: Holden
MOTION: To award the contract for football helmets to BSN at a total cost of \$41,069
Roll Call:
11 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
The motion carried.

ITEM 7b. Public Comment. Public Comment. Mrs. Janice Gauthier – Request Board approval to award a contract to four Architectural Design Firms (*L&F Committee Recommendations: Lachin Architects; NY Associates; Sizeler Thompson Brown Architects; Yeates Mancil Architects*), based on scoring criteria of the RFQ

MOTION BY: Morris
SECOND BY: Mamou
MOTION: To award a contract to: Lachin Architects; NY Associates; Sizeler Thompson Brown Architects; and Yeates Mancil Architects, to create a pool of Architectural Design Firms for upcoming facilities work.

PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH
SCHOOL BOARD RESERVE, LA – MEETING OF
JANUARY 19, 2023

The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at **West St. John Elementary School, 2555 LA Hwy. 18, Edgard, LA 70049 on Thursday, January 19, 2023 at 6:00 p.m.**

An agenda for the meeting is attached.

ITEM 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

The Chair called the meeting to order at 6:00 p.m. and called for a moment of silence, followed by the Pledge of Allegiance, led by Mr. Sanders.

ITEM 2a. ROLL CALL OF MEMBERS:

PRESENT: Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Wallace, Vicknair, MitchellWilliams
ABSENT:

There were 11 members present and 0 members absent.

ITEM 2b. Election of Officer: President

The Chair opened the floor for nominations for President.

Ms. Schum nominated Mr. Shawn Wallace for President.

There being no other nominations, the Chair closed nominations for President.

The Board members were asked to state their candidate of choice for President when their name was called:

Holden – Wallace
Burl – Wallace
Triche – Wallace
Morris – Wallace
DeFrancesch – Wallace
Frizzell – Wallace
Mamou – Wallace
Schum – Wallace
Mitchell-Williams – Wallace
Vicknair – Wallace
Wallace – Wallace
*TOTAL:
Wallace - 11*

Mr. Shawn Wallace was declared President.

Mr. Wallace was seated as Chair and opened the floor to accept nominations for Vice-President.

Ms. Holden nominated Mr. Burl.
Ms. Schum nominated Ms. Mitchell-Williams.
Ms. Vicknair nominated Ms. Frizzell.

There being no other nominations, nominations were closed.
The Board members were asked to state their candidate of choice for Vice-President when their name was called:

FIRST VOTE:
Holden – Burl
Burl – Burl
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Burl – 2
Frizzell – 5
Mitchell-Williams - 4*

Regarding Board Officer elections, Board policy states that one candidate must receive a majority of the entire Board, therefore a second vote was called with the 2 board members who obtained the most votes.

The Board members were asked to state their candidate of choice when their name was called:

SECOND VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

THIRD VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

At 6:19 p.m., a motion was made by Mr. Morris, seconded by Ms. Holden, to call a brief recess. Upon roll call, there were
9 Yeas – Holden, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
2 Nays – Burl, Triche
The motion carried.

At 6:26 p.m., a motion was made by Ms. Mitchell-Williams, seconded by Ms. DeFrancesch, to reconvene in regular session. Upon roll call, there were
11 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace

FOURTH VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 5
Mitchell-Williams – 5
Abstain - 1*

FIFTH VOTE:
Holden – Mitchell-Williams
Burl – Abstain
Triche – Frizzell
Morris – Frizzell
DeFrancesch – Mitchell-Williams
Frizzell – Frizzell
Mamou – Frizzell
Schum – Mitchell-Williams
Mitchell-Williams – Mitchell-Williams
Vicknair – Frizzell
Wallace – Mitchell-Williams
*TOTAL:
Frizzell – 6
Mitchell-Williams – 4
Abstain - 1*

Ms. Frizzell was declared Vice-President.

ITEM 3. APPROVAL OF MINUTES:

ITEM 3a. Public Comment. December 8, 2022; December 12, 2022; December 13, 2022; December 15, 2022; and December 21, 2022

Public Comment: Derron Cook, SJAE President

MOTION BY: Mitchell-Williams
SECOND BY: Triche
MOTION: To approve the minutes from the meetings of: December 8, 2022; December 12, 2022; December 13, 2022; December 15, 2022; and December 21, 2022
Roll Call:
9 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Schum, Mitchell-Williams, Vicknair, Wallace
2 Abstentions – Frizzell, Mamou
The motion carried.

ITEM 4. SUPERINTENDENT’S REPORT

ITEM 4a. School Board Member Credit Hours Earned

Ms. Johnson read the following into the record:

LRS 17:53 mandates that all school board members must receive a minimum of six hours of training annually while serving on the school board. A school board member who receives at least sixteen hours of training during their first year of service on a school board and an additional 6 hours in each the following three years will earn the designation of “Distinguished School Board Member.” School Board Member credit hours must be recorded in the official record of the School Board, as well as the official journal annually.

The total credit hours for each of our board members for the 2022 calendar year:

Ms. Charo Holden, District 1
– 23 Credit Hours
Mr. Albert Burl, District 2
– 0 Credit Hours
Dr. Gerald Keller, District 3
– 20.75 Credit Hours
Mr. Patrick Sanders, District 4
– 6.25 Credit Hours
Mrs. Sherry DeFrancesch, District 5
– 6.25 Credit Hours
Mr. Keith Jones, District 6
– 20.95 Credit Hours
Mr. Phillip Johnson, District 7
– 0 Credit Hours
Ms. Debbie Schum, District 8
– 19.50 Credit Hours
Mr. Shawn Wallace, District 9
– 13.75 Credit Hours
Ms. Nia Mitchell, District 10
– 15.25 Credit Hours
Mr. Clarence Triche, District 11
– 7.25 Credit Hours

ITEM 4c. District Updates
Mrs. Johnson stated that a copy of the Strategic Plan Progress and timeline was given to each board member and a copy will be available for viewing at the Central Office.

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

ITEM 6. PERSONNEL MATTERS.

ITEM 6a. Public Comment. Dr. Curt Green – Request approval of Revised Policy: DJED – Bids and Quotations

MOTION BY: Schum
SECOND BY: DeFrancesch
MOTION: To approve Revised Policy: DJED – Bids and Quotations
Roll Call:
10 Yeas – Holden, Burl, Triche, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
1 Nay - Morris
The motion carried.

DJED: BIDS AND QUOTATIONS

PUBLIC WORKS

The St. John the Baptist Parish School Board shall advertise and let by contract, except in cases of emergencies as provided below, all public work exceeding \$250,000 or such sum as allowed by law, including labor, materials, equipment, and administrative overhead not to exceed fifteen percent (15%). The contract shall be awarded to the lowest responsible bidder who has bid according to the contract, plans, and specifications advertised. Public works which are estimated to cost less than the contract limit may be undertaken by the School Board with its own employees.

As an evidence of good faith of the bidder, the School Board shall require bidders for construction, improvement, repair, or other work to attach to the bid submitted, a bid bond, certified check, or cashier’s check for not more than five percent (5%) of the contract work to be done. The School Board may require a bid bond or certified or cashier’s check of not more than five percent (5%) of the estimated price on bids taken for supplies and materials.

When any bid is accepted for construction or doing any public works, a written contract shall be entered into by the successful bidder and the School Board, and the successful bidder shall furnish a bond in an amount not less than one-half of the amount of the contract, for the faithful performance of his or her duties.

When using state or locally generated funds, under no circumstances shall there be a division or separation of any public work project into smaller projects, which division or separation would have the effect of avoiding the requirement that public work be advertised and let by contract to the lowest responsible bidder in accordance with statutory provisions.

The School Board shall retain the option of requiring all bids that are let out for public works be submitted electronically.

MATERIALS AND SUPPLIES

All purchases of materials or supplies exceeding the sum of \$20,000 60,000 to be paid out of public funds shall be advertised and let by contract to the lowest responsible bidder who has bid according to the specifications as advertised. In addition, purchases of materials or supplies of at least \$10,000 30,000, but not more than \$20,000 60,000, shall be made by obtaining not less than three (3) written quotations. Purchases of materials or supplies of at least \$2,000, but not more than \$10,000.00, shall be made by obtaining not less than three (3) telephone or facsimile documented quotations. A written confirmation of the accepted offer shall be obtained and made a part of the purchase file. The School Board may require a written contract or bond when purchasing the materials or supplies. If quotations are received that are lower than the quote accepted, a notation shall be entered into the file as to the reasons for rejection of the lower quotes.

When using state or locally generated funds, purchases cannot be divided by departments or by a school if the effect is to evade the state’s public bid law. Purchases of commodities that are bought in small but recurring amounts through the year shall be bid on an annual basis.

The School Board shall retain the option of requiring all bids that are let out for materials and supplies be submitted electronically.

In lieu of formal bids, the School Board may use a *reverse auction* for the purchase of equipment, supplies, and other materials or consulting services, as outlined in policy *DJE, Purchasing*.

EMERGENCIES

In cases of an emergency or extreme emergency when time is not sufficient to advertise for bids for public works or purchase of materials, the School Board or designee is permitted by law to declare through resolution that a public emergency or extreme public emergency exists and extend a contract for more than the sums mentioned without going out to bid; However, in such cases every effort shall be made by School Board personnel to secure competitive quotations. The accepted quote shall be confirmed and documented in writing. State law permits a person designated by the School Board to declare the existence of an *extreme public emergency*. This designated person shall be the Superintendent and/or his/her designee. Notices of an *emergency* or *extreme emergency* shall be published in the School Board’s official journal within ten (10) days of the emergency being certified by the School Board or designee.

An *emergency* is defined by La. Rev. Stat. Ann. §38:2211 as

“An unforeseen mischance bringing with it destruction or injury of life or property or the imminent threat of such destruction or injury or as the result of an order from any judicial body to take any immediate action which requires construction or repairs absent compliance with the formalities of this Part, where the mischance or court order will not admit of the delay incident to advertising as provided in this Part.”

An *extreme public emergency* is defined by La. Rev. Stat. Ann. §38:2211 as

“A catastrophic event which causes the loss of ability to obtain a quorum of the members necessary to certify the emergency prior to making the expenditure to acquire materials or supplies or to make repairs necessary for the protection of life, property, or continued function of the public entity.”

BID ADVERTISEMENTS

All advertisements for bids for public works shall appear in the newspaper selected as the official journal for the School Board, except in emergencies as may be declared by the School Board. Any advertisement for any contract for public works, when published, shall appear once a week for three (3) different weeks in a newspaper in the locality and the first advertisement shall appear at least twenty-five (25) days before the opening of bids. Any advertisement for any contract or purchase of materials or supplies shall be published two (2) times in a newspaper in the locality, the first advertisement appearing at least fifteen (15) days prior to the opening of bids.

In addition to newspaper advertisements, the School Board shall also publish advertisements and accept bids by electronic media in accordance with uniform standards promulgated by the state. In any advertisement, the first publication shall not occur on a Saturday, Sunday, or legal holiday.

If the School Board issues or causes to be issued any addendum modifying plans and specifications within a period of seven (7) days prior to the advertised time for opening of bids, excluding Saturdays, Sundays, and any other legal holidays, the School Board shall transmit a copy of the addendum to all prime bidders who have requested bid documents by one of the following methods: (1) facsimile transmission; (2) email; or (3) hand delivery. The transmission shall be completed within twenty-four (24) hours of the issuance of the addendum. In addition, a copy of the addendum shall be sent by regular mail.

The School Board shall not issue or cause to be issued any addendum modifying plans and specifications within a period of seventy-two (72) hours prior to the advertised time for the opening of bids, excluding Saturdays, Sundays, and any other legal holidays; however, if the necessity arises to issue an addendum modifying plans and specifications within the seventy-two hour period prior to the advertised time for the opening of bids, then the opening of bids shall be extended at least seven (7) days, but not to exceed twenty-one (21) days, without the requirement of readvertising. The addendum shall state the revised time and date for the opening of bids.

OPENING OF BIDS

All bids shall be opened in public in the presence of one or more witnesses, at the time and place designated in the invitation for bids. Each bid, together with the name of the bidder, shall be recorded and open to public inspection. However, the School Board shall not accept or take any bids including receiving any hand delivered bids, on days which are recognized as holidays by the United States Postal Service.

BID AWARD

In order to protect the integrity of the competitive bidding process, the determination of responsiveness by the bidder must be made from the bid documents at the time of the bid opening. Any deviation from or failure to supply information required by the bid documents, may result in the bid being rejected as *non-responsive*.

The Superintendent and/or other appropriate administrators shall review, summarize and report bids to the School Board with recommendations for bid award unless the School Board grants permission for staff to evaluate, award, and notify the School Board at a later date.

DISQUALIFICATION OF BIDDER FOR NON-RESPONSIBILITY

If the School Board proposes to disqualify any bidder for *non-responsibility* (the possibility that the bidder may not satisfactorily fulfill the contract being bid), the School Board shall:

1. Give written notice of the proposed disqualification to such bidder, and include in the written notice all reasons for the proposed disqualification;
2. Give such bidder, who is proposed to be disqualified, the opportunity to be heard at an informal hearing to be conducted not later than five (5) business days after the issuance of the notice of the proposed disqualification, at which such bidder is afforded the opportunity to refute the reasons for the disqualification; and
3. Conduct the informal hearing prior to the award of the public work.

No award of the contract for the public work shall be made by the School Board prior to the expiration of at least five (5) working days following the date of issuance of the written ruling from the informal hearing.

EXCLUSION/REJECTION OF BIDS

The School Board, after the opening of bids, shall require each bidder or bidding entity to attest or submit an attestation that the sole proprietor, partner, incorporator, director, manager, officer, or other like individual who owns at least ten percent (10%) of the bidding entity, has not been convicted of, or has not entered a plea of guilty or nolo contendere (no contest) to any of the crimes or equivalent federal crimes listed in La. Rev. Stat. Ann. §38:2227.

In awarding bids or contracts, the School Board shall be authorized to reject the lowest bid from a business in which any individual with ownership interest of five percent (5%) or more has been convicted of, pled guilty or nolo contendere to any a state felony crime or equivalent federal crime committed in the solicitation or execution of a contract or bid under the state laws governing public contracts; professional, personal, consulting, and social services procurement; or the Louisiana Procurement Code.

Any contract between the School Board and a person or entity entered into as a result of fraud, bribery, corruption, or other criminal acts, for which a final conviction has been obtained, shall be null and void.

Any person whose conviction causes the nullity of a contract shall be responsible for payment of all costs, attorney fees, and damages incurred in the rebidding of the contract.

Revised: December, 1991
Revised: October 15, 2009
Revised: December, 1992
Revised: December 3, 2009
Revised: November, 1993
Revised: November, 2010
Revised: December, 1995
Revised: November, 2011
Revised: October, 1996
Revised: August 7, 2014
Revised: October, 1997
Revised: May, 2017
Revised: November, 1999
Revised: August, 2020
Revised: June, 2002
Revised: October, 2021
Revised: August, 2003
Revised: May 12, 2022
Revised: November, 2003
Revised: November, 2006

Ref: 2 CFR 200 (*Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards*), 48 CFR 2.101 (*Definitions*); La. Rev. Stat. Ann. §89:2716, 9:2717, 38:2181, 38:2182, 38:2211, 38:2212, 38:2212.1, 38:2212.9, 38:2214, 38:2218, 38:2227, 38:2241, 38:2251, 38:2271, 39:1551, 39:1552, 39:1553, 39:1554, 39:1554.1, 39:1556, 39:1557, 39:1558, 39:1597, 39:1710; Board minutes, 6-20-96, 8-15-02, 10-15-09, 12-3-09, 8-7-14, 5-12-22.

ITEM 7. BUSINESS & FINANCE.

ITEM 7a. Public Comment. Mrs. Janice Gauthier – Request Board approval to award a contract to the lowest responsive bidder to purchase football helmets (*BSN Sports \$44,069*)

Ms. Gauthier stated that she had spoken with BSN and they have offered a discount in the amount of \$3,000 - for a total of \$41,069.

MOTION BY: Sanders
SECOND BY: Holden
MOTION: To award the contract for football helmets to BSN at a total cost of \$41,069
Roll Call:
11 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace
The motion carried.

ITEM 7b. Public Comment. Public Comment. Mrs. Janice Gauthier – Request Board approval to award a contract to four Architectural Design Firms (*L&F Committee Recommendations: Lachin Architects; NY Associates; Sizeler Thompson Brown Architects; Yeates Mancil Architects*), based on scoring criteria of the RFQ

MOTION BY: Morris
SECOND BY: Mamou
MOTION: To award a contract to: Lachin Architects; NY Associates; Sizeler Thompson Brown Architects; and Yeates Mancil Architects, to create a pool of Architectural Design Firms for upcoming facilities work.

