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Employment

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 Please see <https://stjohnlib.com/work-with-us/> to view the description and application process.



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Public Notices

Public Notices

PUBLIC NOTICE

AGENDA - ST. JOHN PARISH SCHOOL BOARD MEETING MEETING OF JULY 13, 2023 – 6:00 p.m. West St. John Elementary School - Edgard, Louisiana
 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE
 2. ROLL CALL OF MEMBERS
 3. APPROVAL OF MINUTES
 a. Public Comment. Meeting of: June 22, 2023 (Requires action)
 4. SUPERINTENDENT'S REPORT – Mrs. Rebecca Johnson a. District Updates
 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF
 6. PERSONNEL MATTERS
 a. Public Comment. Mrs. Rebecca Johnson – Request approval of Revised Job Description: Coordinator of Maintenance and Custodians (Requires action)
 b. Public Comment. Mrs. Rebecca Johnson – Request approval of Revised Job Description: Title III Coordinator Compliance Monitor (Requires action)
 7. BUSINESS AND FINANCE
 a. Public Comment. Ms. Janice Gauthier – Request approval to award Office Supply to the lowest responsive bidder (Louisiana Office Supply) (Requires action)
 b. Public Comment. Ms. Janice Gauthier – Request Board approval to advertise for a Staff Support Service (Requires action)
 c. Public Comment. Mrs. Janice Gauthier/Mr. David Andras – Request approval to enter into a new agreement with Verapro Staffing with the new Rate Sheet, not to exceed \$200,000 per quarter for six (6) months (Requires action)
 8. OLD BUSINESS
 a. A. Public Comment. Mr. Robert Schaff – Request Approval of Revised Policy: KG – Use of Facilities (Requires action)
 9. NEW BUSINESS
 a. Public Comment. Public Comment. Mr. Joshua Cockfield – Executive Session – Lynette Williams workers' compensation claim - settlement authorization request (Requires action)
 b. Public Comment. Mrs. Janice Gauthier - Status update on outstanding repair projects being handled by fleet mechanic vendor (Tyrone's Detailing, Wrecker Service, and Auto Repair, LLC)
 c. Public Comment. Mrs. Debbie Schum – Motion to terminate fleet mechanic contract with Tyrone's Detailing, Wrecker Service, and Auto Repair, LLC, after providing 30 days written notice of termination to Tyrone's Detailing, Wrecker Service, and Auto Repair, LLC, because termination is in the best interest of the school board (Requires action)
 d. Public Comment. Dr. Curt Green/Melissa Watson – Request approval of revised Head Start 2023- 2024 Policies and Procedures (Requires action)
 10. ADMINISTRATIVE MATTERS
 11. BOARD ITEMS OF INTEREST
 12. ADJOURNMENT

Any person with disabilities requiring Special Accommodation must contact the St. John the Baptist Parish Council Office at (985) 652-9569 no later than seven (7) days prior to bid opening. Participation by minority and female owned business, as well as businesses located in this Parish, is encouraged.

ST. JOHN THE BAPTIST PARISH COUNCIL

L'Observateur: July 12, 19 and 26, 2023
BIDS 2023.39

Public Notices

partment in St. John the Baptist Parish Government Complex Building, 1811 W. Airline Highway, LaPlace, La. 70068, at the receptionist's desk, or electronically submitted on www.centralbidding.com until **August 10, 2023 at 9:45 A.M. Local Time** .

Bids shall be addressed to the St. John the Baptist Parish Purchasing and Procurement. Bid envelopes shall be sealed, display the name and address of the bidder, and be clearly marked on the outside of the envelope "St. John Hurricane Ida Damage Repairs to Sewer Lift Stations in LaPlace". Any bids received after the specified time and date will not be considered. The sealed bids will be publicly opened and read aloud on **August 10, 2023 at 10:00 A.M.** Local Time, in the St. John the Baptist Parish Government Complex Council Chambers located at 1811 W. Airline Highway, LaPlace, LA 70068.

Bid documents can be viewed on or downloaded from the parish website, www.sjpparish.com; obtained by contacting Peter Montz or Melissa Tassara at the above address, phone 985-652-9569, or p.montz@stjohn-la.gov or m.tassara@stjohn-la.gov or downloaded and Bids electronically submitted on www.centralbidding.com.

A Mandatory Pre-Bid Conference will be held at **1811 W. Airline Highway, LaPlace, LA 70068 on August 1, 2023 at 10:00 A.M. local time**.

Questions and comments regarding this Bid must be submitted in writing to St. John the Baptist Parish, Purchasing & Procurement Department, **ATTN: Peter Montz, 1811 West Airline Highway, LaPlace, LA 70068** or via e-mail to p.montz@stjohn-la.gov no later than **August 4, 2023 10:00 A.M. local time**.

The Parish reserves the right to accept or reject any and all bid and to waive any irregularities or informalities incidental thereto, and to accept any bid, which the Parish feels serves its best interest. Such action will be in accordance with Title 38 of the Louisiana Revised Statutes.

Any person with disabilities requiring Special Accommodation must contact the St. John the Baptist Parish Council Office at (985) 652-9569 no later than seven (7) days prior to bid opening. Participation by minority and female owned business, as well as businesses located in this Parish, is encouraged.

ST. JOHN THE BAPTIST PARISH COUNCIL

L'Observateur: July 12, 19 and 26, 2023
BIDS 2023.39

PUBLIC NOTICE

ST. JOHN THE BAPTIST PARISH SCHOOL BOARD

PUBLIC NOTICE

Invitation to Bid

The St. John the Baptist Parish School Board will receive sealed bids for the following:
WELDING SUPPLIES

Proposals on the above-mentioned items will be accepted until:
10:00 A.M. August 3, 2023

at the School Board Office, Reserve, Louisiana, 70084. Bids will be publicly opened and recorded at that time.

Bidders may obtain bid documents from the St. John the Baptist Parish School Board, P.O. Drawer AL, 118 West 10th Street, Reserve, Louisiana 70084, (985) 536 1106 or <http://www.stjohn.k12.la.us/pages/SJBP/Departments/Purchasing> All Bids can be viewed and submitted at: <http://www.centralauctionhouse.com/rfp.php?cid=63>.

No bids will be received after the date and time specified. St. John the Baptist Parish School Board reserves the right to reject any and all bids.

Ms. Shawn Wallace, School Board President
 Ms. Rebecca Johnson, Superintendent

L'Observateur: July 12, 19 and 26, 2023
BIDS/WELDING

PUBLIC NOTICE

JUDICIAL ADVERTISEMENT
 STATE OF LOUISIANA
 PARISH OF ST. JOHN THE BAPTIST
 Fortieth Judicial District Court

NO. 73843

DLJ MORTGAGE CAPITAL, INC. vs.

HARDELL MACK AND LESLIE FRANCOIS MACK, (A/K/A LESLIE

Public Notices

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 5/24/2022, I will proceed to sell to the last and highest bidder at Public Auction WITH appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, July 19, 2023 at **10:00 A.M.** the following described property, to-wit:

ONE CERTAIN PIECE OR PORTION OF GROUND, SITUATED IN THE PARISH OF ST. JOHN THE BAPTIST, STATE OF LOUISIANA, IN THE RIVER FOREST SUBDIVISION, IN SECTION 30, TOWNSHIP 11 SOUTH, RANGE 8 EAST, SOUTHEASTERN DISTRICT OF LOUISIANA, EAST OF THE MISSISSIPPI RIVER, AND ACCORDING TO A PLAN OF SUBDIVISION BY AUBREY G. BURKE, C.E., DATED MAY, 1971, SAID LOT IS DESCRIBED AS FOLLOWS, TO-WIT: LOT 245, SQUARE E, MEASURES 80 FEET FRONT ON SOMERSET STREET, SAME WIDTH IN THE REAR BY A DEPTH OF 200.33 FEET BETWEEN EQUAL AND PARALLEL LINES, ALL IN ACCORDANCE WITH THE SURVEY OF HAROLD J. FLYNN, P.L.S., DATED APRIL 10, 1996.

Which has the address of 245 Somerset Street, LaPlace, LA 70068

WRIT AMOUNT: \$210,889.69
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur: June 14 and July 12, 2023
CD #73843

PUBLIC NOTICE

JUDICIAL ADVERTISEMENT
 STATE OF LOUISIANA
 PARISH OF ST. JOHN THE BAPTIST
 Fortieth Judicial District Court

NO. 79559

LAKEVIEW LOAN SERVICING, LLC vs.

THE OPENED SUCCESSION OF JAMES E. HILL, JR., (A/K/A JAMES E. HILL) AND ERICA TOLEDANO

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 5/5/2023, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, July 19, 2023 at **10:00 A.M.** the following described property, to-wit:

That certain piece or portion of ground, together with all the buildings and improvements thereon, and all the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of St. John the Baptist, State of Louisiana, in that part thereof known as Cambridge Place Subdivision, designated as Lot 26, Square 21, bounded by Concordia Drive, Revere Drive, Williamsburg Drive and St. Andrews Blvd. Said Lot 26 begins 296.22 feet from the corner of Concordia Drive and Revere Drive and measures thence 50 feet front on Concordia Drive, same width in the rear, by a depth of 100 feet between equal and parallel lines. All in accordance with a survey by Mandle Surveying, Inc., dated February 17, 1982.

Which has the address of 3005 Concordia Drive, Laplace, LA 70068

WRIT AMOUNT: \$132,217.05
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur: June 14 and July 12, 2023
CD# 77503

Do you have available jobs?

Call 985-444-5026 to let others know about job opportunities at your business.

Public Notices

PUBLIC NOTICE

JUDICIAL ADVERTISEMENT
 STATE OF LOUISIANA
 PARISH OF ST. JOHN THE BAPTIST
 Fortieth Judicial District Court

NO. 78162

FEDERAL HOME LOAN MORTGAGE CORPORATION, AS TRUSTEE FOR THE BENEFIT OF THE SEASONED CREDIT RISK TRANSFER TRUST, SERIES 2019-2

vs. ESTATE OF HENRY L. HARRIS

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 7/14/2022,

I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, July 19, 2023 at **10:00 A.M.** the following described property, to-wit:

THAT CERTAIN PIECE OR PORTION OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of St. John the Baptist, State of Louisiana, East of Mississippi River, in section 24 Township 11 South, Range 7 East, Laplace Plantation, in Riverland Heights Section 4, Extension 2, in accordance with the subdivision plan of J.J. Krebs and Sons, Inc., dated October 27, 1978, revised February 29, 1980 to show L P and L Servitudes, and revised April 4, 1980 to change Frisco Drive to West Frisco Drive and said piece or portion of Ground is designated as follows: Lot 709, 1724 Lafitte Drive, Laplace, La. commencing 692.23 feet from the intersection of Lafitte Drive, and Fairway Drive, thence measuring 65 feet front on Lafitte Drive, thence measuring 110 feet on its West Frisco Drive (side), thence measuring 75 feet in the rear on its Esplanade Street (side), thence measuring 110 feet on its Fairway Drive (side) to the point of origination. All in accordance with a survey of J.J. Krebs and Sons, Inc. dated April 4, 1961, resurveyed June 5, 1981, to show improvements subject to reservations, rights of way, restrictive covenants as shown on deed at Entry #216503.

WRIT AMOUNT: \$138,840.51
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur: June 14 and July 12, 2023
CD #78162

PUBLIC NOTICE

St. John the Baptist Parish Housing Authority Regular Meeting Monday, July 17, 2023 (5:30 P.M.)

Location: St. John the Baptist Parish Library, Garyville Branch 111 Historic East Street Garyville Louisiana 70051
 This site is accessible to persons with disabilities. Persons requiring special accommodation should contact Jarrette Turicuit, before 4:00 P.M. the day before the scheduled meeting.

L'Observateur: July 12, 2023
HA MEETING 7.17.23

PUBLIC NOTICE

Family Dollar Stores of Louisiana, LLC D/B/A Family Dollar #23322 is applying to the Office of Alcohol & Tobacco Control of the State of Louisiana for a Class B Package Store Beer and Wine License in the parish of St. John the Baptist Parish at the following address:

1633 W Airline Hwy, LaPlace 70068

Members:
Harry Spencer

L'Observateur: July 5 and 12, 2023
LIQUOR LICENSE

Public Notices

PUBLIC NOTICE
JUDICIAL ADVERTISEMENT
STATE OF LOUISIANA
PARISH OF ST. JOHN
THE BAPTIST
Fortieth Judicial District
Court

NO. 79574

CARDINAL FINANCIAL
COMPANY, LIMITED
PARTNERSHIP
vs.

JAMES WALLACE

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 4/28/2023, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, July 19, 2023 at **10:00 A.M.** the following described property, to-wit:

Plaintiff's mortgage and/or privilege affects the following described property, to-wit:

THAT CERTAIN PIECE OR PORTION OF GROUND, situated in the Parish of St. John the Baptist, State of Louisiana, designated as Lot 378, BELLE POINT PLANTATION SUBDIVISION, Unit 3, bounded by Jefferson Street, Grant Street, South boundary of Subdivision, and Jackson Avenue (side). Said lot commences at a distance of 302.62 feet from the intersection of Jefferson Street and Grant Street, and measures thence 50 feet front on Jefferson Street, same in width in the rear, by a depth of 100 feet, between equal and parallel lines. All as more fully shown on survey by Gilbert, Kelley & Couturie, Inc. dated August 28, 2004, a copy of which is attached to an act recorded at Entry #249070; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

WRIT AMOUNT: \$128,073.85
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur:
June 14 and July 12, 2023
CD #79574

PUBLIC NOTICE

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE BAPTIST
Fortieth Judicial District Court

NO. 78984

CALIBER HOME LOANS, INC.
vs.
DANIEL JOHN WASHINGTON

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 3/13/2023, I will proceed to sell to the last and highest bidder at Public Auction WITHOUT appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, August 16, 2023 at 10:00 A.M. the following described property, to-wit:

A CERTAIN PIECE OR PORTION OF GROUND, together with all the buildings and improvements thereon, and all of the rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, situated in the Parish of St. John the Baptist, State of Louisiana, in RIVERLAND HEIGHTS SUBDIVISION, being a subdivision of a portion of the LaPlace Plantation, as shown on a plan by J. J. Krebs & Sons, C.E. & S., dated 8-15-64, revised 2-16-65, according to which said portion of ground is designated to wit:

LOT 65-A, SQUARE 6, is bounded by Belle Chase Drive, Ridgefield Drive (side), Lacour Drive (side) and Bellevue Drive, and commences at a distance of One Hundred Seventeen feet Five inches (117.05) feet from the intersection of Belle Chase Drive and Bellevue Drive, measuring sixty-five feet ninety-five inches (65.95) front on Belle Chase Drive, with a width in the rear of sixty-three feet fifty-six inches (63.56), by a depth of one hundred three (103.00) feet on the Ridgefield Drive (side) sideline and ninety-three feet fifty-seven (93.57) in the opposite sideline. All in accordance with a survey by Dading, Marques & Associates, Inc., dated 7-31-89.

WRIT AMOUNT: \$150,753.28
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur:
July 12 and Aug. 9, 2023
CD# 78984

PUBLIC NOTICE

JUDICIAL ADVERTISEMENT

STATE OF LOUISIANA
PARISH OF ST. JOHN THE BAPTIST
Fortieth Judicial District Court

NO. 77976

LAKEVIEW LOAN
SERVICING LLC
vs.
RICARDO J. PORTER, JR.
AND TRENICE SMITH
PORTER A/K/A TRENICE
SMITH BAX PORTER

BY VIRTUE OF AND IN OBEDIENCE to a WRIT OF SEIZURE AND SALE issued by the Fortieth Judicial District Court, in and for the Parish of St. John the Baptist, State of Louisiana, in the above entitled and numbered cause, bearing date of 5/24/2022, I will proceed to sell to the last and highest bidder at Public Auction WITH appraisal in the **Administrative Parish Building (Council Chambers)**, 1811 West Airline Highway, LaPlace, Louisiana on Wednesday, August 16, 2023 at **10:00 A.M.** the following described property, to-wit:

Plaintiff's mortgage and/or privilege affects the following described property, to-wit:

ONE CERTAIN LOT OF GROUND, situated in the Parish of St. John the Baptist, State of Louisiana, in that subdivision thereof known as RIVER FOREST SUBDIVISION, located in Section 61, Township 11 South, Range 7 East, and Section 30, Township 11 South, Range 8 East, Southeastern District of Louisiana, East of the Mississippi River, and according to a plan of River Forest Subdivision by Aubrey G. Burke, C.E., dated May 1971, said lot of ground is described as follows:

LOT NO. 205 OF SQUARE "E", and measures 80 feet front on Somerset Street, by a depth of 194.95 feet on its western boundary bordering Lot No. 203 of Square "E", and 195.73 feet on its eastern boundary Lot No. 207 of Square "E", and 80 feet across the rear. And according to plat of survey by Harold J. Flynn, L.S., dated April 24, 1979, said Lot No. 205 has the identical measurements as above set forth and is bounded by Somerset Street, Derby Street and Essex Street and commences 160 feet from the corner of Derby Street and Somerset Street. All of which is again set forth on the plan of survey by Gilbert, Kelly & Couturie, Inc., dated February 16, 1994, a copy of which is annexed to COB 311, folio 357, official records of St. John the Baptist Parish, Louisiana; subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

WRIT AMOUNT: \$182,045.62
TERMS: Certified funds or letter of credit, subject to any security interest, mortgage, lien, or privilege thereon superior to that of the seizing creditor.

Sheriff's Office Parish of St. John the Baptist
MIKE TREGRE, SHERIFF

L'Observateur:
July 12 and Aug. 9, 2023
CD# 77976

PUBLIC NOTICE

Anyone knowing the whereabouts of anyone with information on Cassiana Porter Gant and Issac Gant, III. Please contact Rosalyn Ruffin-Duley, Attorney at Law, P.O. Box 10, La Place, 70069 or call 985-224-2520

L'Observateur:
July 12 and 19, 2023
WHEREABOUTS GANT

Public Notices

PUBLIC NOTICE
DECLARATION
OF ELECTION RESULTS

Be it known and declared that the governing authority of School District No. 1 of the Parish of St. John the Baptist, State of Louisiana (the "District"), did meet in open and public session to examine the official certified tabulations of votes cast at the special election held in the District on Saturday, April 29, 2023, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

PROPOSITION
(MILLAGE RENEWAL)

Shall School District No. 1 of the Parish of St. John the Baptist, State of Louisiana (the "District"), continue to levy and collect a special tax of 10.56 mills on all of the property subject to taxation in said District (an estimated \$8,140,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033, for providing annual improvement of salaries (including employee health care) of teachers and all other employees of the District?

There was found by said count and canvass that there was a total of **1,296** votes cast **IN FAVOR OF** Proposition and a total of **320** votes cast **AGAINST** Proposition, as hereinabove set forth, and that there was a majority of **976** votes cast **IN FAVOR OF** Proposition as hereinabove set forth. Therefore, it has been declared by the governing authority of the District that the proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, April 29, 2023. Results by precinct are available from the Secretary of the School Board during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov). The actual cost of the election as determined by the Louisiana Secretary of State in accordance with the provisions of Chapter 8-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, is \$55,286.31.

School District No. 1 of the Parish of St. John the Baptist, State of Louisiana

L'Observateur:
July 12, 2023
DECLARATION

PUBLIC NOTICE

Eliana DeFrancesch
St. John the Baptist Parish Clerk of Court
IS IN NEED OF NEW ELECTION COMMISSIONERS FOR ST JOHN THE BAPTIST PARISH

If you are interested in becoming a commissioner, the Clerk of Court's office has scheduled new commissioner classes:
DATE: JULY 19, AND 20, 2023
TIME: 6:00P.M.
LOCATION: THE ADMINISTRATION BUILDING
1811 W. AIRLINE HWY.
LAPLACE, LA. 70068
Compensation for election day is \$200.00.
Tuesday election days begin at 5:30 A.M. and end after 8:00 P.M.
Saturday election days begin at 6:30A.M. and end after 8:00 P.M.

School District No. 1 of the Parish of St. John the Baptist, State of Louisiana

L'Observateur:
July 12 and 19, 2023
RFP/FOOD SERVICE

PUBLIC NOTICE
EXECUTIVE DEPARTMENT
PROCLAMATION NUMBER
126 JBE 2023

SPECIAL ELECTION – JUDGE, COURT OF APPEALS, 5TH CIRCUIT, 3RD DISTRICT, DIVISION A, PARISHES OF ST. CHARLES AND ST. JOHN THE BAPTIST

WHEREAS, a vacancy will exist in the office of Judge, Court of Appeals, 5th Circuit, 3rd District, Division A, Parish of St. Charles and St. John the Baptist, due to the resignation of the Honorable Robert Chaisson, effective December 31, 2023; and

WHEREAS, Louisiana Revised Statute 18:621 requires the Governor to call a special election to fill the vacancy in an existing judgeship when more than twelve (12) months of the term remain unexpired, in

Public Notices

PUBLIC NOTICE
DECLARATION
OF ELECTION RESULTS

Be it known and declared that the governing authority of School District No. 1 of the Parish of St. John the Baptist, State of Louisiana (the "District"), did meet in open and public session to examine the official certified tabulations of votes cast at the special election held in the District on Saturday, April 29, 2023, and did examine and canvass the returns of the said election, there having been submitted at said election the following proposition, to wit:

PROPOSITION
(MILLAGE RENEWAL)

Shall School District No. 1 of the Parish of St. John the Baptist, State of Louisiana (the "District"), continue to levy and collect a special tax of 10.56 mills on all of the property subject to taxation in said District (an estimated \$8,140,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2024 and ending with the year 2033, for providing annual improvement of salaries (including employee health care) of teachers and all other employees of the District?

There was found by said count and canvass that there was a total of **1,296** votes cast **IN FAVOR OF** Proposition and a total of **320** votes cast **AGAINST** Proposition, as hereinabove set forth, and that there was a majority of **976** votes cast **IN FAVOR OF** Proposition as hereinabove set forth. Therefore, it has been declared by the governing authority of the District that the proposition as hereinabove set forth was duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the said special election held in the District on Saturday, April 29, 2023. Results by precinct are available from the Secretary of the School Board during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov). The actual cost of the election as determined by the Louisiana Secretary of State in accordance with the provisions of Chapter 8-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, is \$55,286.31.

School District No. 1 of the Parish of St. John the Baptist, State of Louisiana

L'Observateur:
July 12 and 19, 2023
RFP/FOOD SERVICE

PUBLIC NOTICE
EXECUTIVE DEPARTMENT
PROCLAMATION NUMBER
126 JBE 2023

SPECIAL ELECTION – JUDGE, COURT OF APPEALS, 5TH CIRCUIT, 3RD DISTRICT, DIVISION A, PARISHES OF ST. CHARLES AND ST. JOHN THE BAPTIST

WHEREAS, a vacancy will exist in the office of Judge, Court of Appeals, 5th Circuit, 3rd District, Division A, Parish of St. Charles and St. John the Baptist, due to the resignation of the Honorable Robert Chaisson, effective December 31, 2023; and

WHEREAS, Louisiana Revised Statute 18:621 requires the Governor to call a special election to fill the vacancy in an existing judgeship when more than twelve (12) months of the term remain unexpired, in

Public Notices

QUALIFICATIONS:
• Over 18 years of age.
• A resident of the Parish
• A registered voter
• Not be a candidate
• Not be related to a candidate in the precinct
• Not be a convicted felon
• May be 17 and a senior in High School

For additional information please call the clerk's office, at 985-497-3331, ext. 2104, or check our website for scheduled election schools: www.stjohnclerk.org

L'Observateur:
July 5, 12 and 19, 2023
NEW COMMISSIONERS
PUBLIC NOTICE

ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
PUBLIC NOTICE
Advertisement for Proposals

The St. John the Baptist Parish School Board will receive sealed proposals for the following:

FOOD SERVICE EQUIPMENT MAINTENANCE

Proposals on the above-mentioned items will be accepted until:
1:00 P.M.
August 03, 2023

Proposers may obtain proposal documents from the St. John the Baptist Parish School Board, 118 West 10th Street, Reserve, Louisiana 70084, (985)536-1106 or down load from <http://www.stjohn.k12.la.us/pages/SJBP/Departments/Purchasing Open Bids and Proposals>. Or request through email: Jgauthier@stjohn.k12.la.us.

Proposals maybe submitted to <http://www.centrauctionhouse.com/rfp.php?cid=63>. Or delivered to 118 West 10th Street, Reserve, LA. 70084 or received through mail on or before 1:00 P.M. on July 27, 2023

No proposals will be received after the date and time specified. St. John the Baptist Parish School Board reserves the right to reject any and all proposals.

Ms. Shawn Wallace, School Board President
Ms. Rebecca Johnson, Superintendent

L'Observateur:
July 12 and 19, 2023
RFP/FOOD SERVICE
PUBLIC NOTICE

State of Louisiana
EXECUTIVE DEPARTMENT
PROCLAMATION NUMBER
126 JBE 2023

SPECIAL ELECTION – JUDGE, COURT OF APPEALS, 5TH CIRCUIT, 3RD DISTRICT, DIVISION A, PARISHES OF ST. CHARLES AND ST. JOHN THE BAPTIST

WHEREAS, a vacancy will exist in the office of Judge, Court of Appeals, 5th Circuit, 3rd District, Division A, Parish of St. Charles and St. John the Baptist, due to the resignation of the Honorable Robert Chaisson, effective December 31, 2023; and

WHEREAS, Louisiana Revised Statute 18:621 requires the Governor to call a special election to fill the vacancy in an existing judgeship when more than twelve (12) months of the term remain unexpired, in

Public Notices

accordance with the provisions of La. R.S. 18:621 and/or the dates for elections set forth in La. R.S. 18:402.

NOW THEREFORE, I, JOHN BEL EDWARDS, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and the laws of the State of Louisiana, do hereby order and direct as follows:

SECTION 1: A special primary and a special general election shall be held throughout the jurisdiction of the Court of Appeals, 5th Circuit, 3rd District, Division A, Parish of St. Charles and St. John the Baptist, for the purpose of electing a judge to fill the vacancy in this office.

SECTION 2: Any qualified person desiring to become a candidate for the office shall file a notice of candidacy, accompanied either by a qualifying fee or a nominating petition, as required or authorized by law, with the appropriate election official in the manner and form, and under the procedures and conditions, provided by La. R.S. 18:461 et seq., and all other applicable provisions of the Louisiana Election Code, La. R.S. 18:1 et seq., during the period commencing Tuesday, August 8, 2023, and ending at 4:30 p.m. Thursday, August 10, 2023.

SECTION 3: The special election for the unexpired term shall be held and conducted under the applicable provisions of the Louisiana Election Code, La. R.S. 18:1 et seq.

SECTION 4: The primary election shall be held Saturday, October 14, 2023, and the general election shall be held Saturday, November 18, 2023, at the times and places and in the manner, prescribed by law.

SECTION 5: The Secretary of State, Commissioner of Elections, Parish Board of Election Supervisors, Clerk of Court, Registrar of Voters, and all other persons charged with any power, function, right, duty or responsibility in conducting elections in the jurisdiction of the Court of Appeals, 5th Circuit, 3rd District, Division A, Parish of St. Charles and St. John the Baptist, are hereby authorized, requested, directed and empowered to exercise every lawful function and to do every act necessary to conduct the special election, to cause the returns to be made,

Public Notices

to canvass and promulgate the results, and to perform all related and incidental functions.

IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge, on this 7th day of July, 2023.

GOVERNOR OF LOUISIANA
ATTEST BY THE SECRETARY OF STATE

SECRETARY OF STATE

L'Observateur:
July 12, 2023
PROCLAMATION 126 JBE

PUBLIC NOTICE
ST. JOHN THE BAPTIST PARISH SCHOOL BOARD

Advertisement for Proposals

The St. John the Baptist Parish School Board will receive sealed proposals for the following:

PEST CONTROL

Proposals on the above-mentioned items will be accepted until:
11:00 A.M.
August 03, 2023

at the School Board Office, Reserve, Louisiana, 70084. Proposals will be publicly opened and recorded at that time.

PROPOSERS may obtain proposal documents from the St. John the Baptist Parish School Board, P.O. Drawer AL, 118 West 10th Street, Reserve, Louisiana 70084, (985) 536 1106 or <http://www.stjohn.k12.la.us/pages/SJBP/Departments/Purchasing All Bids can be viewed and submitted at:> <http://www.centrauctionhouse.com/rfp.php?cid=63>

No proposals will be received after the date and time specified. St. John the Baptist Parish School Board reserves the right to reject any and all proposals.

Ms. Shawn Wallace, School Board President
Ms. Rebecca Johnson, Superintendent

L'Observateur:
July 12 and 19, 2023
RFP/PEST CONTROL

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2. Free standard installation applies to new Lease subscribers only. Not valid with Purchase option. Limited-time offer. Restrictions may apply.
3. Per the 5th, 6th, 7th and 8th FCC Measuring Broadband American Reports: Go to: <https://www.hughes.com/who-we-are/resources/press-releases/>
- Minimum term required. Monthly service and early termination fees apply. Visit legal.HughesNet.com for details.
- HughesNet is a registered trademark of Hughes Network Systems, LLC, an EchoStar Company.

PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD RESERVE, LA – MEETING OF JUNE 22, 2023

The Chair called the meeting to order and read the following call: HONORABLE MEMBERS OF THE SCHOOL BOARD

Parish of St. John the Baptist Dear Board Member: Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at Godchaux Grammar Cafeteria, 1600 Highway 44, Reserve, Louisiana, on Thursday, June 22, 2023 at 6:00 p.m. The agenda for the meeting is attached.

ITEM 1. CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE The Chair called the meeting to order at 6:01 p.m. and called for a moment of silence, followed by the Pledge of Allegiance.

ITEM 2a. ROLL CALL OF MEMBERS: PRESENT: Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace ABSENT: Vicknair There were 10 members present and 1 member absent.

ITEM 3. APPROVAL OF MINUTES: ITEM 3a. Public Comment. Meeting of: May 25, 2023 MOTION BY: Schum SECOND BY: DeFrancesch MOTION: To approve the minutes from the meeting of: May 25, 2023 Roll Call: 10 Yeas – Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent – Vicknair The motion carried.

ITEM 4. SUPERINTENDENT'S REPORT: Mrs. Rebecca Johnson Mrs. Johnson gave the following report: Each year the Louisiana Department of Education working from statutory law requires all districts to ensure that all of its employees complete mandatory training. These "Safe Schools" trainings consist of over eight hours of course work. These web-based courses, which include post-tests, include topics such as active shooter training, management of conflict, First Aid, substance abuse, managing disruptive behavior, anti-bullying, and suicide prevention.

As of June 8th, 98% of all employees of the district completed these courses. Last school year it was 88%. Finally, I would like to formally recognize the following departments and schools for having 100% of its employees complete 100% of the trainings: WSHS; WSJE; ESJP; STEM; GMMS; ESJHS; SJAP; FWE; and Central Office

Update on Public Relations: Regarding Social Media - Reach is up 87.2%, post frequency and consistency is up 38.5% and median post reactions, comments and shares is up 45%. Facebook page visits are up 20.7%

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF ITEM 5a. Public Comment. Recognition of Support Employees of the Year & End of School Recognitions The following awards were given:

Table with 2 columns: Name and Award. Support Employees of the Year 2022-2023: Lionel Lewis (WSJE), Terri White (GMMS), Reonda Williams (JLO), Donna Scott (WSJH), Patricia Nicholas (LPE), Brenda Vicknair (ESJH), Violeta Perez (FWE), Brigitte Price (LES), Iona Navarre (ESJP), Quinetta Rivet (STEM)

End-of-Year Recognition Awards - Schools and Scholars End-of-Year School Awards: School Culture and Climate Award - East St. John Preparatory Academy Attendance Award - John L. Ory Magnet School 95.61% Lowest Truncy Award - John L. Ory Magnet School 17.3% Most Improved Attendance Rate Award - East St. John Preparatory Academy +3.88% Most Improved Truncy Award - East St. John Preparatory Academy -20.5% PBIS Data Walk Award - Fifth Ward Elementary School PBIS Bus Behavior Bucks Award - Fifth Ward Elementary School End-of-Year Scholar JPoints Champions: East St. John High School - Legend Taylor East St. John Preparatory Academy - Sarai Gaines Emily C. Watkins Elementary School - Regina Williams Fifth Ward Elementary School - Josiah Jordan Garyville Mt. Airy Math & Science Magnet School - Jace Joseph John L. Ory Magnet School - Aibrean Crusto Lake Pontchartrain Elementary School - Christian Mejia Acosta LaPlace Elementary School - Kylee Williams STEM Magnet High School - Liza Green St. John Success Academy - Amaya Nicholson West St. John Elementary School - AMyre Green West St. John High School - E'Miray Fletcher Most Consecutive Years of Perfect Attendance: Sarai Gaines - four years (currently a scholar at East St. John Preparatory)

ITEM 6. PERSONNEL MATTERS. None. ITEM 7. BUSINESS & FINANCE.

ITEM 7a. Public Comment. Ms. Jawanza Joseph - Request approval of the 2022-2023 Revised Budget MOTION BY: Frizzell SECOND BY: Mitchell-Williams MOTION: To approve the 2022-2023 Revised Budget as presented. Roll Call: 9 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Abstention - Burl 1 Absent - Vicknair The motion carried.

Financial statement table for St. John the Baptist Parish School Board. Fiscal Year Ended June 30, 2023. Includes columns for General Fund, Special Fund, MFLB, and School. Total Revenues: \$1,841,457. Total Expenditures and Other Uses of Funds: \$1,841,457.

ITEM 7b. Public Comment. Ms. Jawanza Joseph - Request approval of the 2023-2024 Proposed Budget. MOTION BY: Triche SECOND BY: Schum MOTION: To approve the 2023-2024 Proposed Budget as presented.

Following discussion, there was a SUBSTITUTE MOTION BY: Burl SECOND BY: Morris MOTION: To table. Roll Call: 4 Yeas - Holden, Burl, Morris, Mamou 6 Nays - Triche, DeFrancesch, Frizzell, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion failed.

Following further discussion, the Chair called for a Roll Call on the original motion to approve the 2023-2024 Proposed Budget: Roll Call: 7 Yeas - Holden, Burl, Triche, DeFrancesch, Frizzell, Schum, Mitchell-Williams, Wallace 2 Nays - Burl, Morris 1 Abstention - Mamou 1 Absent - Vicknair The motion carried.

Financial statement table for St. John the Baptist Parish School Board. Fiscal Year Ended June 30, 2024. Includes columns for General Fund, Special Fund, MFLB, and School. Total Revenues: \$1,841,457. Total Expenditures and Other Uses of Funds: \$1,841,457.

ITEM 7c. Public Comment. Ms. Jawanza Joseph - Introduction to the 2023-2024 Salary Schedule MOTION BY: Morris SECOND BY: Triche MOTION: To approve the 2023-2024 Salary Schedule as presented.

Roll Call: 9 Yeas - Holden, Triche, Morris, Frizzell, Mamou, Schum, Mitchell-Williams, Vicknair, Wallace 1 Nay - Burl 1 Absent - DeFrancesch The motion carried. ITEM 8. OLD BUSINESS. ITEM 9. NEW BUSINESS. ITEM 9a. Public Comment. Atty. Evan Alvarez/Atty. Andrew Barr - Request to enter into Executive Session, pursuant to La. R.S. 42:17(A)(2), to discuss the status in the lawsuit captioned, Fulcrum Enterprises, LLC v. St. John The Baptist Parish School Board, Suit No. C-77965, 40th Judicial District Court, Parish of St. John the Baptist; and to consider action deemed necessary as a result

MOTION BY: DeFrancesch SECOND BY: Mitchell-Williams MOTION: To enter into Executive Session pursuant to La. R.S. 42:17(A)(2), to discuss the status in the lawsuit captioned, Fulcrum Enterprises, LLC v. St. John The Baptist Parish School Board, Suit No. C-77965, 40th Judicial District Court, Parish of St. John the Baptist; and to consider action deemed necessary as a result. Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried.

The Board convened in Executive Session at 7:13 p.m. MOTION BY: Triche SECOND BY: Mitchell-Williams MOTION: To reconvene in Regular Session Roll Call: 7 Yeas - Triche, Morris, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 4 Absent - Holden, Burl, DeFrancesch, Vicknair The motion carried.

The Board reconvened in Regular Session at 7:57 p.m. ITEM 9b. Public Comment. Atty. Evan Alvarez/Atty. Andrew Barr - Consider and take action deemed necessary as a result of agenda item 9a Executive Session. MOTION BY: Schum SECOND BY: Mitchell-Williams MOTION: To accept the recommendation of legal counsel pursuant to the lawsuit captioned Fulcrum Enterprises, LLC v. St. John The Baptist Parish School Board, Suit No. C-77965, 40th Judicial District Court, Parish of St. John the Baptist.

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9c. Public Comment. Mr. David Andras - Permission to file and accept all required documents and forms for the 2024-2025 E-Rate Grant for Priority 1 and 2 items. MOTION BY: Mitchell-Williams SECOND BY: Frizzell MOTION: To allow administration to file for, sign and accept all required documents and forms for the Federal 2024-2025 E-Rate Grant

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9d. Public Comment. Mr. David Andras - Permission to file RFP for district internet service with the optional DDOS protection for the E-Rate years 2024-2029. MOTION BY: Morris SECOND BY: Triche MOTION: To allow administration to file for, sign and accept all required documents and forms for the Federal 2024-2025 district internet service.

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9e. Public Comment. Mrs. Janice Gauthier - Request Board approval to Advertise for Pest Control Service Contract MOTION BY: Mitchell-Williams SECOND BY: Triche MOTION: To allow administration to advertise for Pest Control Service Contract

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9f. Public Comment. Mrs. Janice Gauthier - Request Board approval to Advertise for Food Service Equipment Maintenance Services Contract MOTION BY: Morris SECOND BY: Mamou MOTION: To allow administration to advertise for Food Service Equipment Maintenance Services Contract

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9g. Public Comment. Mrs. Janice Gauthier - Request Board approval to Advertise for Welding Supplies MOTION BY: Mitchell-Williams SECOND BY: Morris MOTION: To allow administration to advertise for Welding Supplies

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. ITEM 9h. Public Comment. Mrs. Janice Gauthier - Status update on outstanding repair projects being handled by fleet mechanic vendor (Tyrone's Detailing, Wrecker Service, and Auto Repair, LLC) Mrs. Gauthier gave the board an update on the status of the repair projects regarding the fleet:

On May 17th, a meeting was held with the fleet mechanic to discuss the repair and preventive maintenance on the school board buses. A mutual agreement was made that Mr. Lennix would perform preventive maintenance on 30 of the buses before the start of school. A list of the first 15 buses was sent to Mr. Lennix on May 29th and he was to complete those in 15 days, at which time the second list of 15 buses would be released to him for preventive maintenance. With this agreement, it would ensure that our buses are ready to start the new school year. At that time, we had 43 buses that were operational and 30 that were out of service. 38 of the 43 were to have Preventive Maintenance performed.

30 buses needed Air Conditioning repairs as of June 22nd (20 AC Repairs have been performed by a Mobile Service) 13 of the original buses sent to the fleet mechanic have had Preventive Maintenance but have been performed by a different vendor; 1 preventive maintenance has been done by our current fleet mechanic to date

ITEM 9i. Public Comment. Mr. Robert Schaff - Request approval of the 2023-2024 Student Code of Conduct & Attendance Handbook MOTION BY: Frizzell SECOND BY: Triche MOTION: To approve the 2023-2024 Student Code of Conduct & Attendance Handbook Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried.

The 2023-2024 Student Code of Conduct & Attendance Handbook can be viewed on the School Board website: www.stjohn.k12.la.us ITEM 9j. Public Comment. Mr. Robert Schaff - Introduction to Revised Policy: KG - Use of Facilities This item was for introduction only.

***** FILE: KG USE OF SCHOOL FACILITIES GENERAL PROVISIONS The St. John the Baptist Parish School Board believes that the function of school facilities is to accommodate approved school programs for students and to assist in meeting the educational, cultural, civic, social, and recreational needs of the community. The use of school facilities by the community is considered a secondary function and shall be scheduled at times which do not interfere with regular school activities and athletic events including play-off games. For this reason school facilities will be available to the community for use only after 4:00 p.m. on school days when a school day does not follow.

REQUEST REFUSAL The School Board reserves the right to refuse any facilities request which: Concerns any activities prohibited by state, local, and/or School Board laws and/or policies; Is made for the purpose of regular commercial ventures or business for profit; Is made by anyone who has failed to follow policy KG, Use of School Facilities; Is considered contrary to the best interests of the school system.

Any decision to refuse a request rests with the School Board and/or the Superintendent. School principals may recommend that a request be refused for stated reasons. Should a request be refused by a principal, the organization making the request is obliged to relay the refusal to the Central Office for solicitation of the principal's "stated reasons." All like organizations will be treated equitably with regard to refusal of requests. REQUEST PROVISIONS The use of school facilities by the community shall be based on a pre-numbered and properly documented Use of Facilities Request/Lease form.

The form must be obtained from the School Board office. When a request form is obtained from the School Board office the requester must submit the following information: Organization/User Name Organization/User Address KG: Use of Facilities - Page | 2

Organization/User telephone Number Organization/User Contact Person Name Contact Person Address Contact Person Telephone Number

The agreement shall contain, but not limited to the following: A "Hold Harmless" statement having the effect of holding the School Board free from any liability that may arise while the facilities are in use. A statement by the user claiming that they have been apprised of, understand and agree with the monetary terms of the agreement and the policy KG, Use of School Facilities.

A statement that the user shall assume all responsibility for damages and/or maintenance expenses incurred, directly or indirectly resulting from their use. RENTAL OF SCHOOL FACILITIES (BUILDINGS AND GROUNDS) The School Board cannot legally absorb any cost for use of its facilities by any non-school system group.

These amounts to a donation of public funds, which is not legal. School rentals are divided into six categories with the following charges: Normal function rental (i.e. wedding receptions, parties, non-school dances, etc.) These rentals are basically everything that is not rented by a non-profit organization or where a cooperative endeavor is not entered into. A \$200 deposit will be required for normal function rentals. The fees for this type of rental will be for a minimum of four-hour blocks for \$200 per block. The function can exceed the allotted four hours by an additional two hours. The user will be charged \$75 for all hours over the four hour minimum. The School Board will only accept certified checks, cashier's checks, money orders or credit cards.

For all normal function rentals the user must provide security through the Sheriff's office to be present at all times during the function. The user will pay the Sheriff's office for this security. The school employee assigned to the function will be instructed to cancel the function if a deputy is not present. The deputy(ies) assigned by the Sheriff's Office names/cell numbers, and email addresses will be provided as a part of the application. The number required is determined by the district (see chart below).

Non-profit organizations - A non-profit organization is an organization approved by the internal revenue service as non-profit and is not a governmental agency. Proof of such status must be provided. A \$200 deposit will be required for nonprofit organizations. The fees for this type of rental will be for a minimum of four-hour blocks for \$200 per block. The School Board will only accept certified checks, cashier's checks or money orders. The deputy(ies) assigned by the Sheriff's Office names/cell numbers, and email addresses will be provided as a part of the application. The number required is determined by the number of attendees at an event. Requirements are at least 2 deputies required and an additional officer required for every 50 people above 100.

Cooperative endeavors A cooperative endeavor can be entered into whereby the School Board can absorb some or all of the costs associated with the rental as long as the school system benefits from the use. Only the Board can enter into this type of agreement. The endeavors would need to be presented for school board approval at a regularly scheduled meeting.

Functions given to benefit a community need (i.e. benefit supper) The School Board recognizes that its buildings are part of the community. If a function is given for a community need, the person/organization will be charged a flat \$200 without a deposit for each four-hour block. The principal will determine a "community need". His/her decision can be appealed to the Superintendent and then to the Board. All other rules for the facility will be followed.

School-related function A school can use its facilities, in conjunction with another organization, for a function that directly benefits St. John the Baptist Parish School System students. Only the Superintendent can approve this type of facility use. Because this is school-related, all fees are waived.

Repass Rental The school can be used for a repass function limited to two (2) hours. The fee will be \$50 per hour. RULES FOR FACILITY USE One school employee must be present for the opening (unlocking), the use and closing (locking) of any facility used by a non-school system group. School system custodians will be used for clean-up after use by any non-school system group. Two school custodians will be approved for four hours of cleaning or one custodian for eight hours. The user will be allowed four hours for decorating and must be accompanied by a School Board employee. Only decorations will be allowed that will not permanently damage the site. The School Board employee will be approved for those four hours.

After approval of all uses, the principal shall schedule the function and use of custodians. Under no circumstances shall any furniture or equipment be moved from one school to another except for school related activities. A school system cook must be present for the entire time of any approved use involving kitchen equipment. The cook may be approved up to for six hours. In the interest of safety, there shall be no exception to this provision. After approval of all uses involving kitchen equipment, the lunch department shall be notified of the particulars to make a determination of and schedule the use of cooks. Facility rentals will only be approved if all fees are paid at least two weeks prior to the scheduled event.

All users/renters shall carry General Liability insurance with a limit of no less than \$1,000,000 combined single limit and provide a Certificate of Insurance, as evidence, including St. John the Baptist Parish School District being named as an Additional Insured. If alcohol is to be consumed during event, the liability policy shall contain a provision to cover alcohol consumption.

1. Smoking is not allowed! Possessing any lighted tobacco product is prohibited on all school system property and on all school system-owned buses and vehicles. This applies even when students are not on campus and includes parking lots and any other outside portions of school property in addition to all buildings. 2. Alcohol is strictly prohibited! 3. Under no circumstances are FIREARMS allowed on campus! 4. All users of facilities MUST adhere to all fire codes. NO OPEN FLAMES WILL BE PERMITTED ON SCHOOL GROUNDS OR INSIDE OF BUILDINGS.

5. Use of kitchen facilities is not permitted. 6. All rooms and areas are to be left in a clean and orderly condition after usage. 7. When St. John the Baptist Parish Public School officials determine security is needed for an event, it shall be the responsibility of the user of the facility to provide the number of security officials as deemed necessary to cover the event. The user of the facility shall also provide a letter signed by an official of the company providing the security.

USE OF SCHOOL FACILITIES TABLE OF FEES - Normal Function Rental

Table with 2 columns: AREA/FACILITY and HOURLY RATE. Classroom or Conference Room (air conditioned) \$20, Auditorium, Gym or Cafeteria (air conditioned) \$75, Gym (no air conditioning) \$75, Athletic Field (lighted) \$75, Athletic Field (no lights) \$15, Sound System (choose from the following: podium microphone, hand-held wireless microphone, microphone stand, CD player, I Phone input/cradle, MP3 input) \$45, Custodian \$32, Number of custodians to be determined by school

There is no charge for user-provided sound system. The District reserves the right to increase or decrease the number of required security officers based on the nature and scope of the event. Costs for school employee supervision, custodial or maintenance services, equipment use or operations or any other special requests will be added to the user fee in an amount equal to the actual costs to the School District.

My acceptance of these procedures, guidelines, and policies certifies that I am either the President of this organization or the President has authorized me to accept the procedures, guidelines, and policies. Revised: July, 1994 Revised: March, 2009 Revised: September, 1994 Revised: February 17, 2011 Revised: July, 1999 Revised: December 1, 2011 Revised: May, 2003 Revised: September 4, 2014 Revised: June, 2005

Ref: Constitution of Louisiana, Art. VII, Sec.14 La. Rev. Stat. Ann. §§14:91.7, 17:81, 17:240 Board minutes, 4-14-94, 6-3-99, 4-3-03, 3-17-05, 1-14-09, 2-17-11, 9-4-14

***** ITEM 10. ADMINISTRATIVE MATTERS ITEM 11. BOARD ITEMS OF INTEREST Board Retreat: July 26th at LaPlace Elementary School (Media Center) ITEM 12. ADJOURNMENT The agenda having been completed, and there being no further business, there was a MOTION BY: Triche SECOND BY: Morris MOTION: Motion for adjournment.

Roll Call: 10 Yeas - Holden, Burl, Triche, Morris, DeFrancesch, Frizzell, Mamou, Schum, Mitchell-Williams, Wallace 1 Absent - Vicknair The motion carried. The meeting adjourned at 8:28 p.m. Rebecca Johnson, Secretary Shawn Wallace, President